

SecureAPlus User Guide

Version 3.2

September 2014

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1 About SecureAPlus

SecureAge SecureAPlus combines application whitelisting and antivirus components to protect your computer from known and unknown malware more effectively. It scans and removes known malware like viruses, Trojan Horses and worms just like any other conventional antivirus – but better. It does what other conventional antivirus cannot do – it can block any new and advanced malware regardless of how they try to evade detection. It even alerts you when risky programs are attempting to run to prevent any accidental installation that potentially can harm your computer. Hence, SecureAge SecureAPlus is the next generation antivirus that truly protects your computer without taking any chance.

This guide is designed for end-users of SecureAPlus software who are new to SecureAPlus or who want to learn more about SecureAPlus. All features available in SecureAPlus are included in this guide.



Note:

▶ This user guide is published based on Windows 7 environment.

Installation, uninstallation of SecureAPlus will not be covered in this user guide but can be found in the following SecureAPlus guides:

- SecureAPlus Installation Guide
- SecureAPlus Uninstallation Guide

2 Getting Started

This section demonstrates how to start using SecureAPlus software.

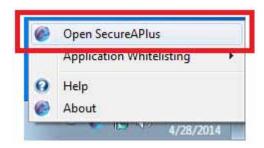
2.1 Starting SecureAPlus Software

The SecureAPlus software will start when you logon to your Windows. When SecureAPlus is running, it appears as an icon in the System Tray, which is normally located at the bottom-right corner of your Windows screen.



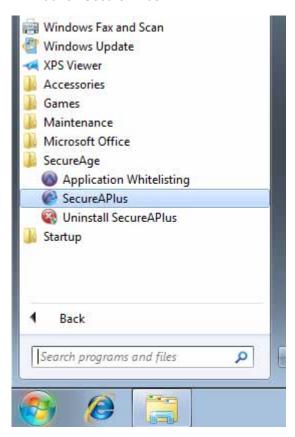
To navigate to the SecureAPlus Main console, follow the steps below:

Right click on SecureAPlus tray icon, click on SecureAPlus on the menu.



 Alternatively, you can also left click on the SecureAPlus tray icon to launch the SecureAPlus Main Console. If SecureAPlus does not launch during Windows start up, starting SecureAPlus involves the following steps:

 Click Start, point to All Programs. Click on SecureAge and click on SecureAPlus to launch SecureAPlus.



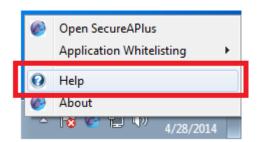
• The SecureAPlus Main Console will launch.



2.2 SecureAPlus Tray Icon Menu

To navigate the right click menu of SecureAPlus tray icon, follow the steps as below:

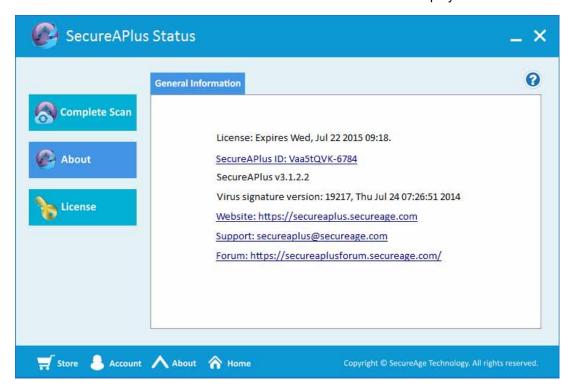
 Right click on SecureAPlus tray icon, click on Help on the menu, it will launch the SecureAPlus user guide.



• Right click on **SecureAPlus** tray icon and click on **About** on the menu.



• The **General Information** about the **SecureAPlus Status** will be displayed as shown below.



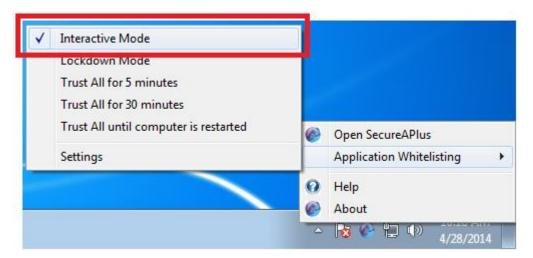
2.2.1 Interactive Mode



- ▶ When SecureAPlus is in the Interactive Mode, it will have more interactions with users by prompting them for further actions by Application Whitelisting such as whether to allow an untrusted file to execute and etc.
- ► This corresponds to selecting the modes via the SecureAPlus Main Console (Section 3 SecureAPlus Modes).

To turn SecureAPlus to Interactive Mode, follow the steps below:

 Right click on SecureAPlus tray icon, click on Application Whitelisting on the menu and select Interactive Mode.



 The SecureAPlus icon in the system tray will change to the normal icon to indicate that SecureAPlus is currently in the Interactive Mode.



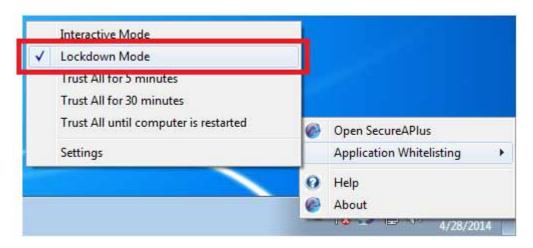
2.2.2 Lockdown Mode



- ▶ When SecureAPlus is in the Lockdown Mode, any untrusted files which try to execute will be blocked straight away without any prompting by Application Whitelisting for further actions from user.
- ► This corresponds to selecting the modes via the SecureAPlus Main Console (Section 3 SecureAPlus Modes).

To turn SecureAPlus to Lockdown Mode, follow the steps below:

 Right click on SecureAPlus tray icon, click on Application Whitelisting on the menu and select Lockdown Mode.



The SecureAPlus icon in the system tray will change to the lockdown icon to indicate that SecureAPlus is currently in the Lockdown Mode.



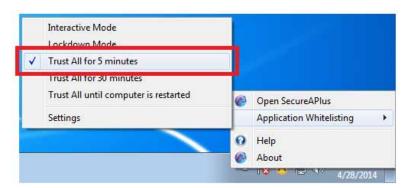
2.2.3 Trust All for 5 minutes



- ▶ When SecureAPlus is in the **Trust All for 5 minutes** mode, any untrusted files which try to execute within the 5 minutes will be trusted without any prompting by Application Whitelisting for further actions from user.
- ▶ After 5 minutes is up, it will switch back to the mode that SecureAPlus is previously in. For example, if it is in Interactive Mode before changing to Trust All for 5 minutes, it will switch back to Interactive Mode after 5 minutes. Likewise if it is in Lockdown mode previously.
- ► This corresponds to selecting the modes via the SecureAPlus Main Console (Section 3 SecureAPlus Modes).

To turn SecureAPlus to **Trust All for 5 minutes** mode, follow the steps below:

 Right click on SecureAPlus tray icon, click on Application Whitelisting on the menu and select Trust All for 5 minutes.



• The SecureAPlus icon in the system tray will change to a gold icon to indicate that SecureAPlus is currently in the limited trusting time period.



 When you do a mouse-over the SecureAPlus icon, it will show how much time left for trust all.



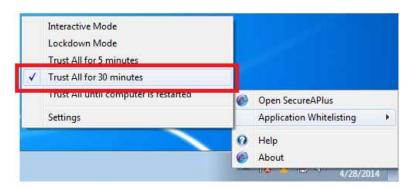
2.2.4 Trust All for 30 minutes



- ▶ When SecureAPlus is in the **Trust All for 30 minutes** mode, any untrusted files which try to execute within the 30 minutes will be trusted without any prompting by Application Whitelisting for further actions from user.
- After 30 minutes is up, it will switch back to the mode that SecureAPlus is previously in. For example, if it is in Interactive Mode before changing to Trust All for 30 minutes, it will switch back to Interactive Mode after 30 minutes. Likewise if it is in Lockdown mode previously.
- ► This corresponds to selecting the modes via the SecureAPlus Main Console (Section 3 SecureAPlus Modes).

To turn SecureAPlus to Trust All for 30 minutes mode, follow the steps below:

 Right click on SecureAPlus tray icon, click on Application Whitelisting on the menu and select Trust All for 30 minutes.



• The SecureAPlus icon in the system tray will change to a gold icon to indicate that SecureAPlus is currently in the limited trusting time period.



When you do a mouse-over the SecureAPlus icon, it will show how much time left for trust
 all.



2.2.5 Trust All until computer is restarted



- ▶ When SecureAPlus is in the **Trust All until computer is restarted** mode, any untrusted files which try to execute will be trusted without any prompting by Application Whitelisting for further actions from user.
- ▶ After the computer restarted, it will switch back to the mode that SecureAPlus is previously in. For example, if it is in Interactive Mode before changing to Trust All until computer is restarted, it will switch back to Interactive Mode after computer restarted. Likewise if it is in Lockdown mode previously.
- ► This corresponds to selecting the modes via the SecureAPlus Main Console (Section 3 SecureAPlus Modes).

To turn SecureAPlus to **Trust All until computer is restarted** mode, follow the steps below:

 Right click on SecureAPlus tray icon, click on Application Whitelisting on the menu and select Trust All until computer is restarted.



 The SecureAPlus icon in the system tray will change to a gold icon to indicate that SecureAPlus is currently in the limited trusting time period.



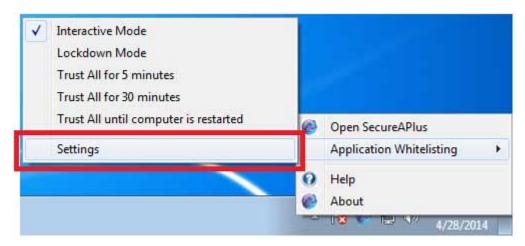
When you do a mouse-over the SecureAPlus icon, it will show that it will trust all until computer restarted.



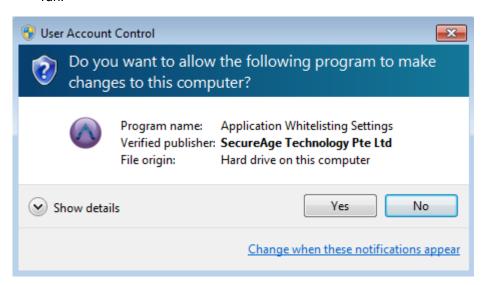
2.2.6 Settings

For fast navigation to Application Whitelisting Settings, follow the steps below:

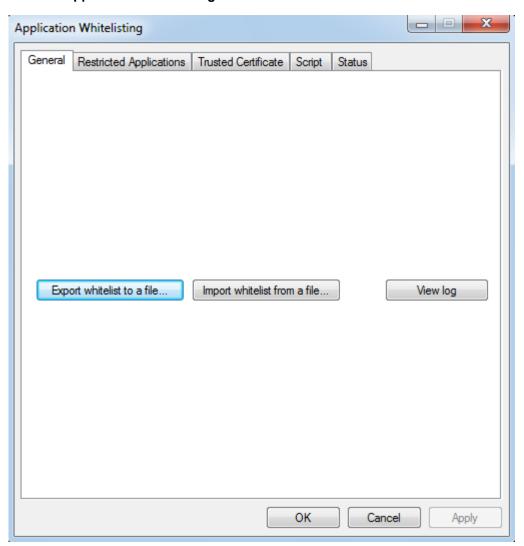
 Right click on SecureAPlus tray icon, click on Application Whitelisting on the menu and select Settings.



 In User Account Control window, click Yes to allow Application Whitelisting Settings to run.



• The **Application Whitelisting** window will launch.



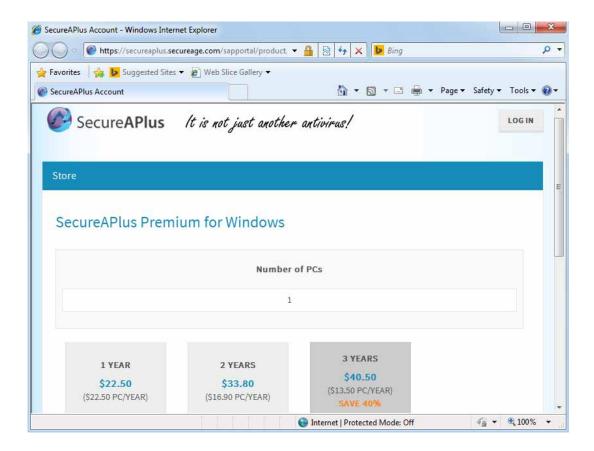
Refer to Section 7.2 for more detailed settings of Application Whitelisting.

3 SecureAPlus Main Console

SecureAPlus Store

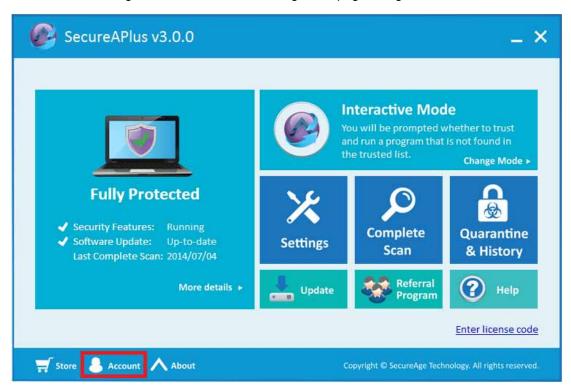
 Click on Store icon located at the bottom left in the SecureAPlus window, it will launch the SecureAPlus Store webpage using the default browser.

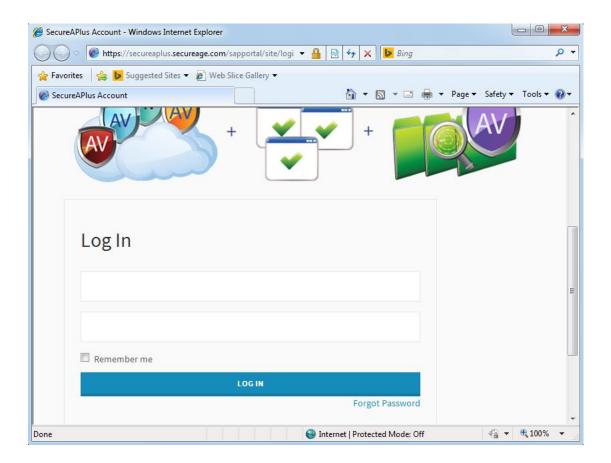




SecureAPlus Account

 Click on Account icon located at the bottom left in the SecureAPlus window, it will launch the SecureAplus Account Login webpage using the default browser.





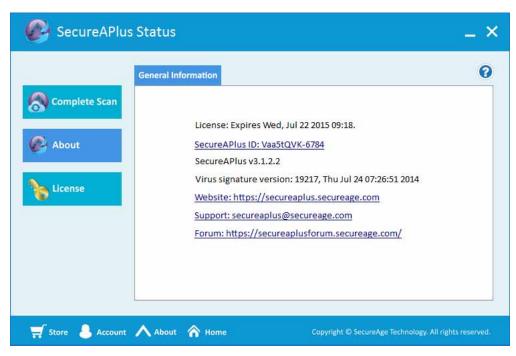
About

To know more about SecureAPlus Main Console, follow the steps below:

- Start SecureAPlus. Please refer to **Section 2.1** for the steps to start SecureAPlus.
- In the **SecureAPlus** window, click on the **\About** icon on the bottom left of the window.



• The **General Information** about the **SecureAPlus Status** will be displayed as shown below.



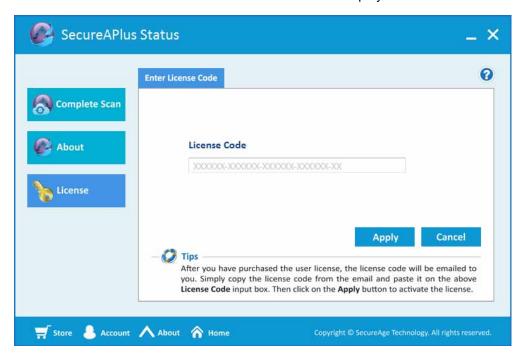
Click on Home icon at the bottom to navigate back to the SecureAPlus main console page.

SecureAPlus License

 Click on Enter license code hyperlink located at the bottom right in the SecureAPlus window.



• The Enter License Code tab under License will be displayed as shown below.



- User can enter the new license code and click on Apply button to activate the new license.
- Click on Home icon at the bottom to navigate back to the SecureAPlus main console page.



▶ When the SecureAPlus license is expired, certain SecureAPlus features will be disabled and the SecureAPlus Main Summary will also be display as at risk as shown below.







Main Summary

To know more about SecureAPlus Main Summary, follow the steps below:

- Start SecureAPlus. Please refer to **Section 2.1** for the steps to start SecureAPlus.
- In **SecureAPlus** window, on the left side will show the current status of the machine.



Click on More details ➤ to view more details of the status.



- It will show the status of the following:
 - License
 - App Whitelisting Driver
 - App Whitelisting Service
 - SecureAPlus Service
 - Search Service
 - Universal AV Service
 - Antivirus Driver
 - Real-time scanning
 - Offline Antivirus engine

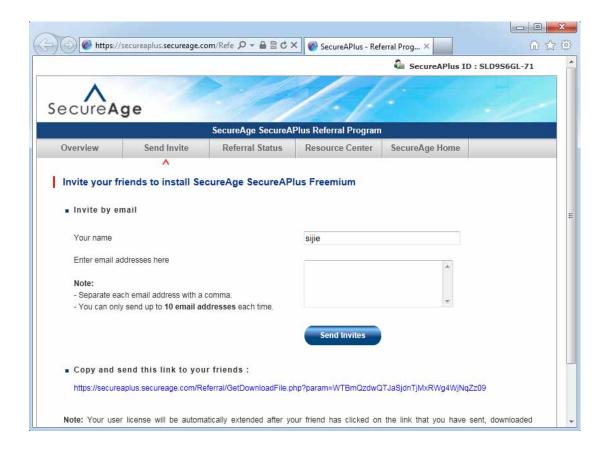
All should be displayed as Running or On when SecureAPlus is working normally.



Referral Program

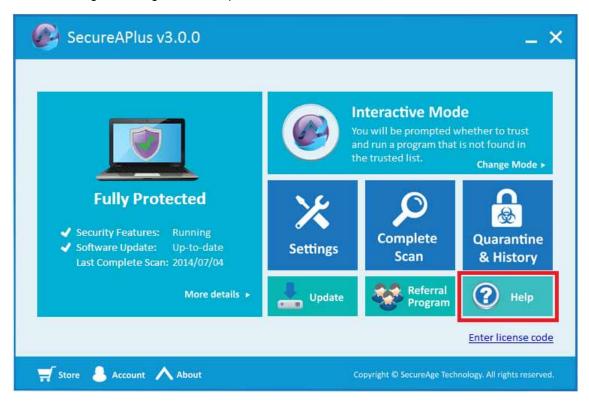
 Click on Referral Program icon located in the SecureAPlus window, it will launch the SecureAge SecureAPlus Referral Program webpage using the default browser.





Help

 Click on the Help icon located in the SecureAPlus window, it will launch the SecureAPlus user guide using the default pdf reader.



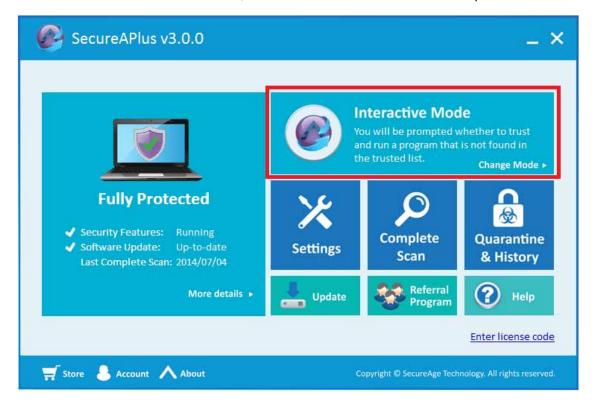
SecureAPlus Modes



▶ This corresponds to selecting the modes via the SecureAPlus Tray Icon Menu (Section 2.2).

To view the current SecureAPlus mode, follow the steps below:

- Start SecureAPlus. Please refer to **Section 2.1** for the steps to start SecureAPlus.
- In the **SecureAPlus** window, the current mode is indicated on the top.

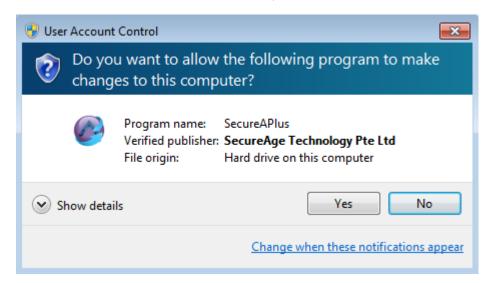


To change the current SecureAPlus mode, follow the steps below:

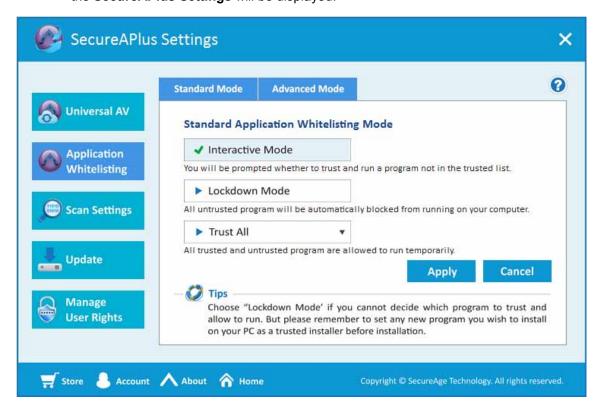
- Start SecureAPlus. Please refer to **Section 2.1** for the steps to start SecureAPlus.
- In the SecureAPlus window, click on Change Mode ▶.



In User Account Control window, click Yes to allow SecureAPlus to run.



 The Standard Application Whitelisting Mode under Application Whitelisting within the SecureAPlus Settings will be displayed.



 Please refer to Section 5.1.2 Application Whitelisting for settings of Standard Application Whitelisting Mode. After changing the Standard Application Whitelisting Mode, the SecureAPlus Main Console will change as shown below:

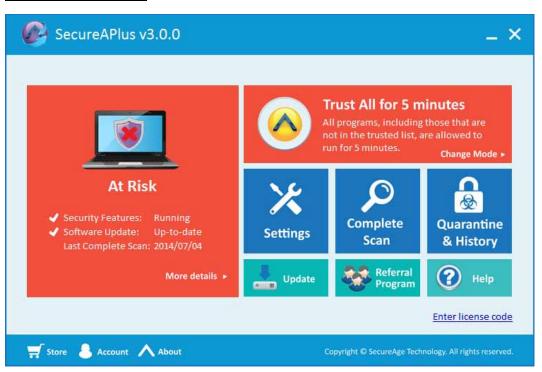
Interactive Mode



Lockdown Mode



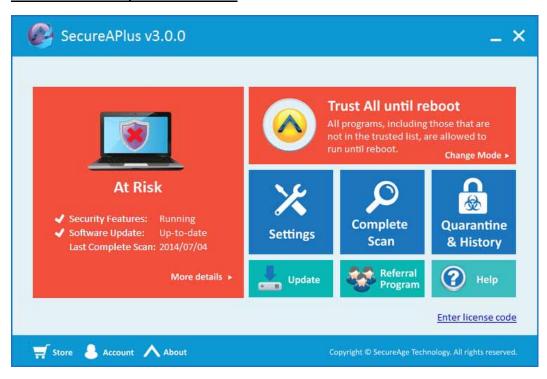
Trust All for 5 minutes



Trust All for 30 minutes



Trust All until computer is restarted



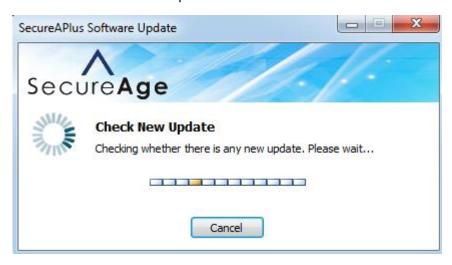
4 SecureAPlus Software Update

To update the virus definitions, follow the steps below:

- Start SecureAPlus. Please refer to Section 2.1 for the steps to start SecureAPlus.
- In the SecureAPlus window, click on the Update icon.



It will check for new update.



 If you current SecureAPlus software version is the latest one, it will show a message saying that it is up to date. (Refer to **Section 5.1.4** Updates for more details on Software Updates)



5 SecureAPlus Configurations and Settings

SecureAPlus allows certain user configurations and personalized settings.

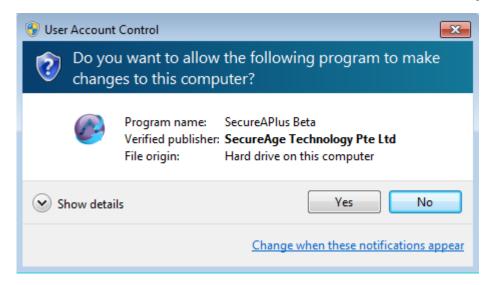
5.1 SecureAPlus Settings

To view the SecureAPlus settings, please do the following steps:

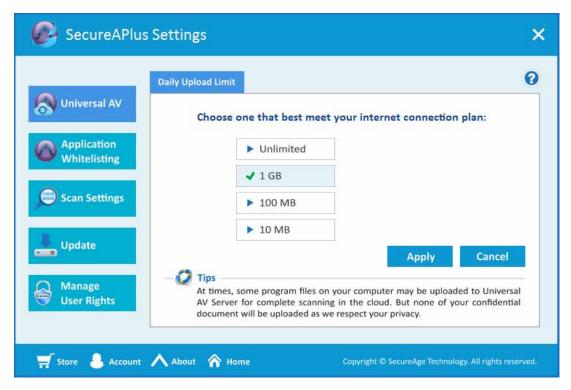
- Start SecureAPlus. Please refer to Section 2.1 for the steps to start SecureAge.
- In SecureAPlus window, click on the Settings button to view the settings.



• In User Account Control window, click Yes to allow SecureAPlus Settings to run.



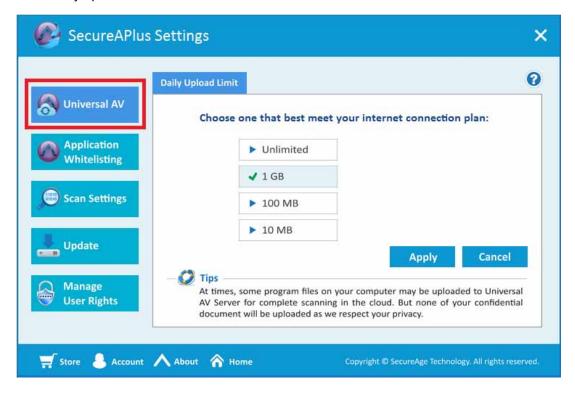
The SecureAPlus Settings window will launch.



5.1.1 Universal AV

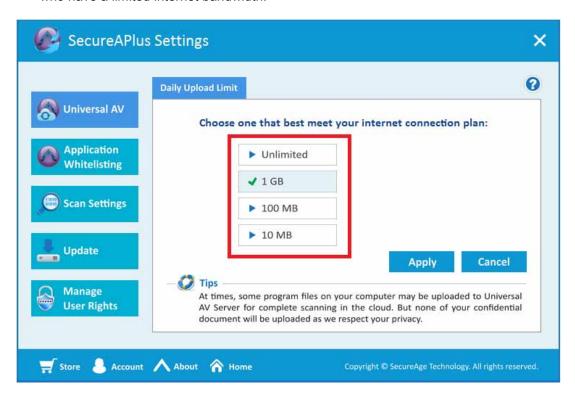
You can view the current daily upload limit of the Universal AV by following the steps as below:

- Start SecureAPlus. Please refer to Section 2.1 for the steps to start SecureAPlus.
- In SecureAPlus window, click on the Settings icon to view the settings.
- In the SecureAPlus Settings window, click on Universal AV on the left menu.
- Under the Daily Upload Limit tab, the selected option with a tick at the side is the current daily upload limit.



To restrict the daily upload limit, follow the step below:

 Select the options under **Daily upload limit** tab (default is 1GB). This is useful for users who have a limited internet bandwidth.



Click on Apply button to apply the changes made.

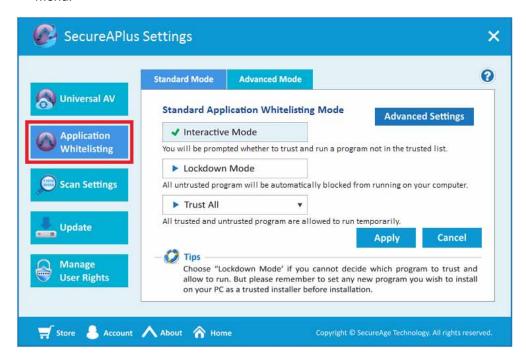


▶ When the Total number of bytes uploaded today reaches the limit set under Daily upload limit (Eg: 10MB/100MB/1GB/Unlimited), the number of hashes will still be uploaded but the number of sample files will not be uploaded. It will try again to submit the files to the server next time if it does not exceed the daily upload limit.

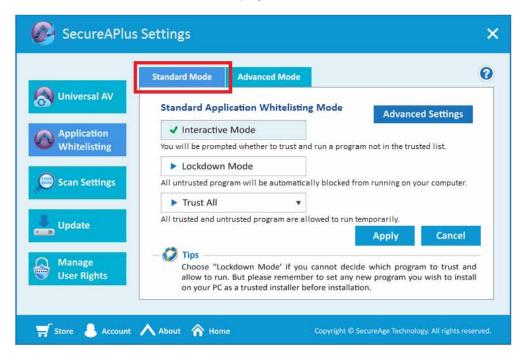
5.1.2 Application Whitelisting

You can view the Application Whitelisting settings by following the steps as below:

- Start SecureAPlus. Please refer to Section 2.1 for the steps to start SecureAPlus.
- In SecureAPlus window, click on the Settings icon to view the settings.
- In the SecureAPlus Settings window, click on Application Whitelisting on the left menu.



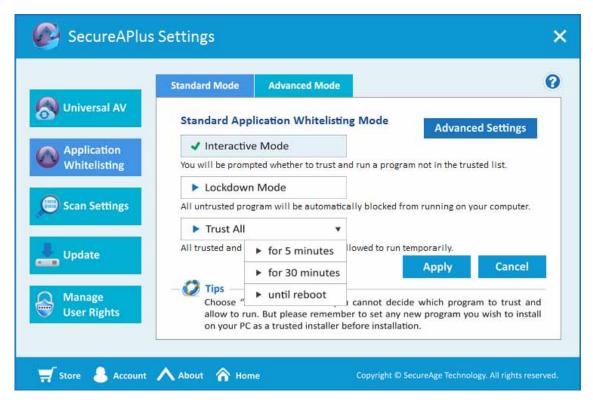
The Standard Mode tab will be displayed.



In the **Standard Mode** tab, users can manage the Standard Application Whitelisting Mode.



- ▶ This corresponds to selecting the modes via the SecureAPlus Tray Icon Menu (Section 2.2).
- ► For users who are unable to decide which program to trust or allow to run, choose "Lockdown Mode" as it will block all untrusted files straight away instead of asking user for further actions.
 - Select the options under Standard Application Whitelisting Mode:
 - Interactive Mode (Default)
 - Lockdown Mode
 - Trust All for 5 minutes/30 minutes/until reboot



• Click on **Apply** button to apply the changes made.

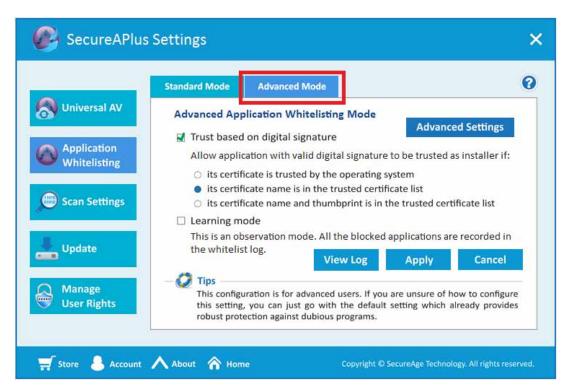
In the Advanced Mode tab, users can manage the Advanced Application Whitelisting Mode.



▶ During initial installation, Application Whitelisting will do a whitelisting on the system to whitelist the files and creates a whitelist database file at the end. It will use this whitelist file to check whether the files are trusted or not.

Þ

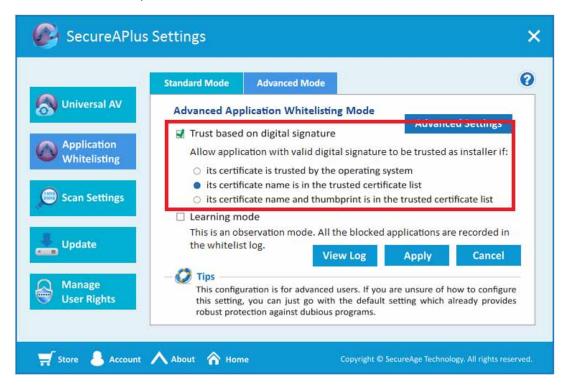
- ► The Application Whitelisting feature will immediately kicks in right after installation, so even while it is still doing the initial whitelist creation, Application Whitelisting will start to prompt when a new file or application is being executed.
- ▶ By default, if the file is not in the whitelist, it will be trusted using its digital signature instead but only if it is under the trusted certificate list.
- ▶ Normally, learning mode is being used for testing purposes or for learning the behaviour of Application Whitelisting.



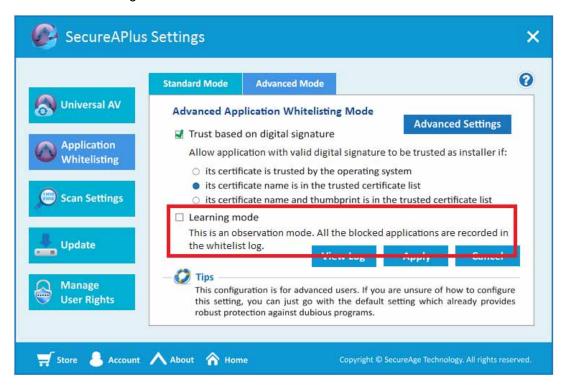
Trust based on digital signature (default) – Check on the checkbox beside it to trust
files as a trusted installer based on their digital signature even though these files are not
in the Application Whitelisting.

Allow application with valid digital signature to be trusted as installer if:

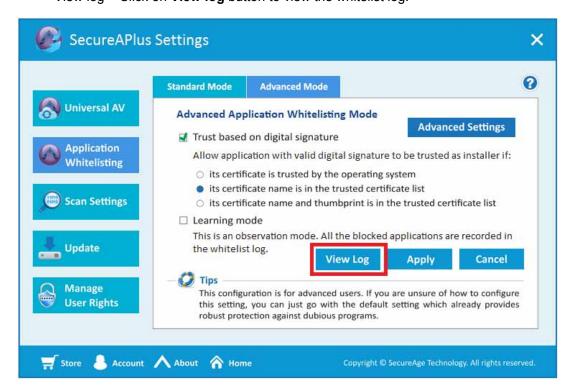
- its certificate is trusted by the operating system Select the radio button beside it to allow applications to be trusted so long if it is trusted by the OS.
- its certificate name is in the trusted certificate list (default) Select the radio button beside it so that only applications with certificate name listed in the trusted certificate list will be trusted. (Refer to Section 7.2 – Trusted Certificate)
- its certificate name and thumbprint is in the trusted certificate list Select the radio button beside it so that only applications with certificate name and thumbprint listed in the trusted certificate list will be trusted. (Refer to Section 7.2 Trusted Certificate)



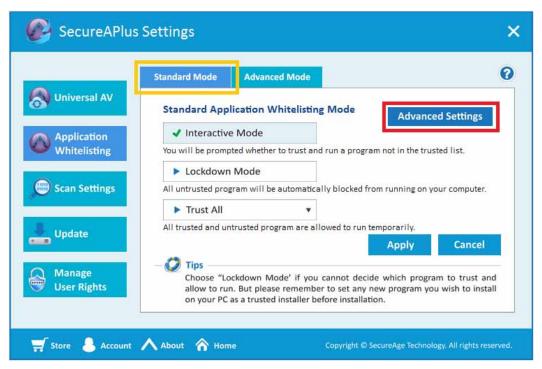
Learning mode – Check on the checkbox beside it to turn on learning mode so that all
the applications which are supposed to be blocked by Application Whitelisting will be
written to a log file instead.

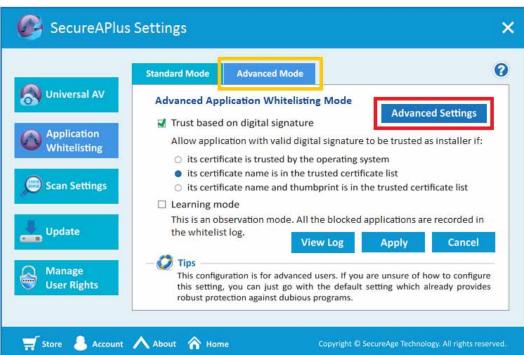


View log – Click on View log button to view the whitelist log.

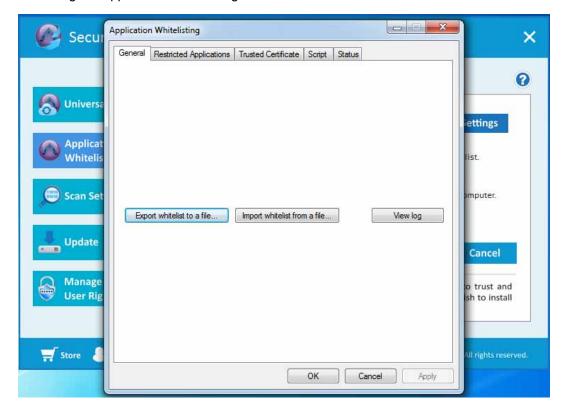


 To go to advanced settings, click on the Advanced Settings button within either the Standard Mode tab or Advanced Mode tab under Application Whitelisting on the left menu. The Application Whitelisting window will launch.





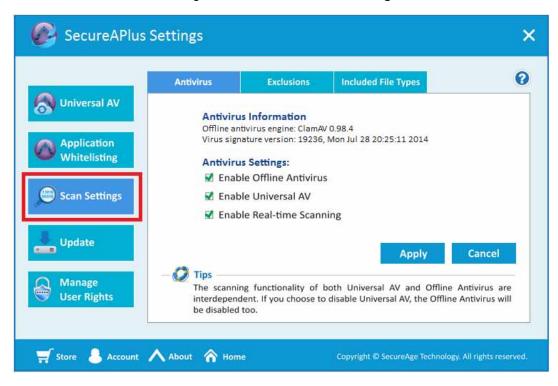
 The Application Whitelisting window will launch. Refer to Section 7.2 for the detailed settings of Application Whitelisting.



5.1.3 Scan Settings

Users can disable the real-time scanning if they wish to by following the steps below:

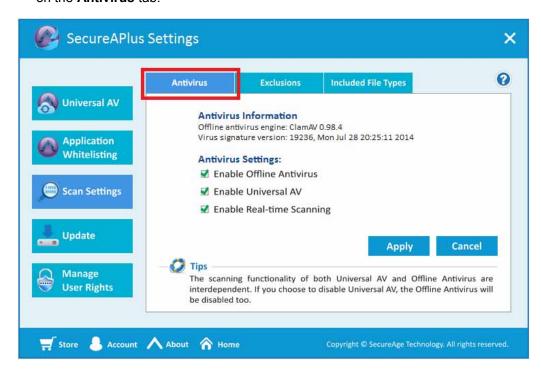
- Start SecureAPlus. Please refer to Section 2.1 for the steps to start SecureAPlus.
- In SecureAPlus window, click on the Settings icon to view the settings.
- In the SecureAPlus Settings window, click on **Scan Settings** on the left menu.



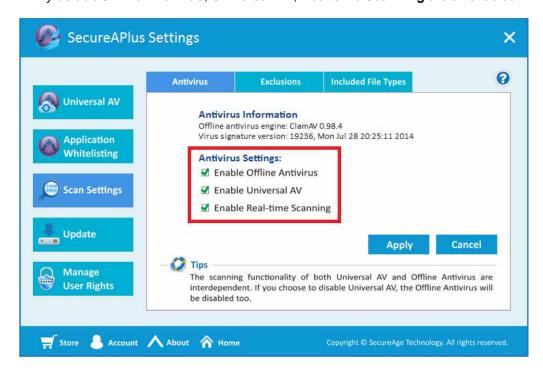
Antivirus

To setup your antivirus settings, follow the steps below:

- Start SecureAPlus. Please refer to Section 2.1 for the steps to start SecureAPlus.
- In SecureAPlus window, click on the Settings icon to view the settings.
- In the SecureAge Settings window, click on Scan Settings on the left menu and click on the Antivirus tab.

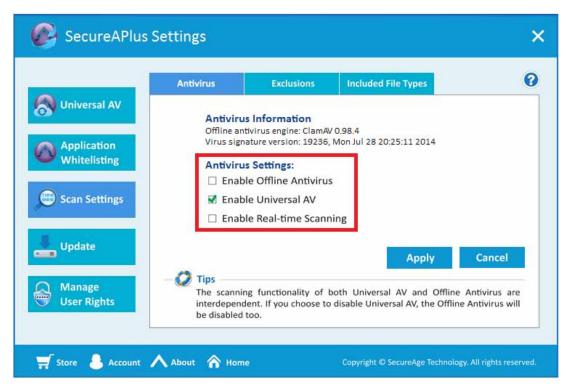


By default Offline Antivirus, Universal AV, Real-time Scanning are all enabled.

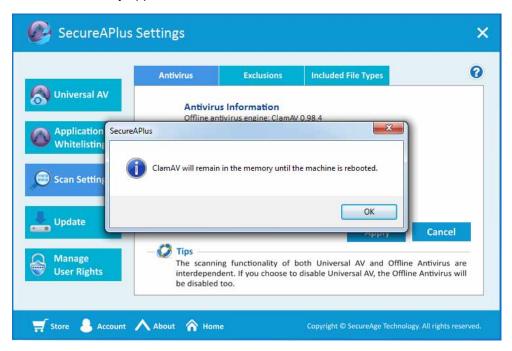




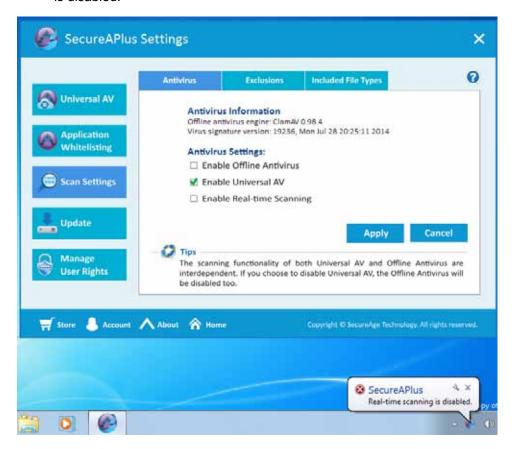
- ▶ Universal AV with no real-time protection will scan all the executable files on user's machine continuously in the cloud.
- ▶ Universal AV with real-time protection will scan all the executable files on user's machine continuously in the cloud. It also immediately scans any newly installed or created executable files and when an untrusted application is being executed.
- ► For Universal AV, it requires to have online internet connection to connect to the cloud. But to also stay protected even without internet connection, the **Offline Antivirus** (ClamAV) will kick in which requires no internet connection and still able to protect user's machine.
- ▶ Universal AV and Offline Antivirus are both used for real-time scanning.
 - **1. Universal AV with no real-time protection** For only protection from Universal AV but not any real-time scanning by Universal AV, select the option as shown below.



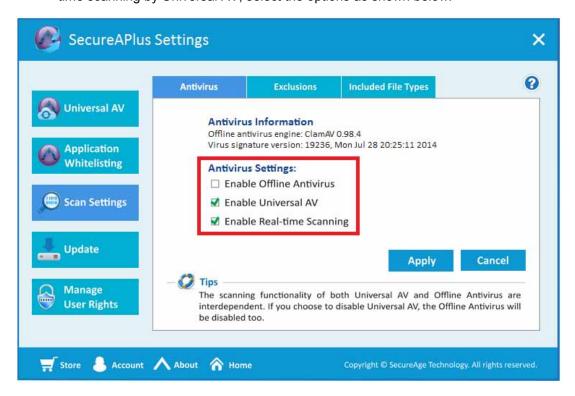
- After clicking on the Apply button, it will pops up a message saying that the AV will still remain in the memory until the machine is rebooted.
- This will only appear when user switch from **Enable Offline Antivirus** to disable.



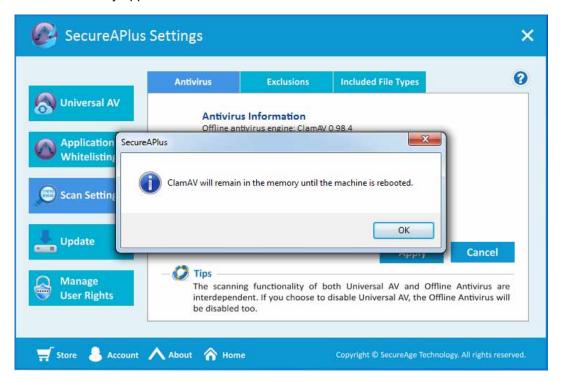
 The SecureAPlus tray icon will also display a message saying that the real-time scanning is disabled.



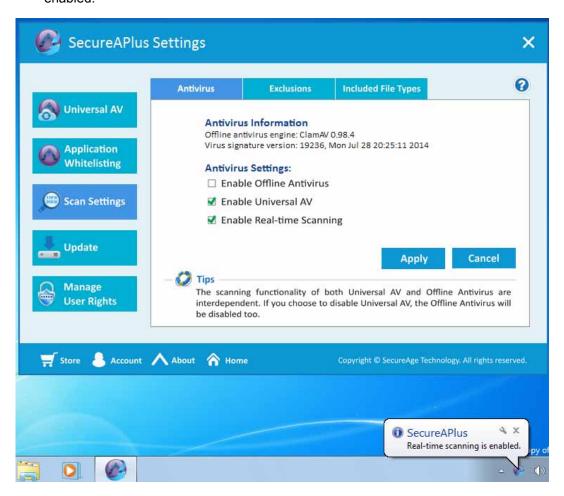
2. Universal AV with real-time protection - For protection from Universal AV and real-time scanning by Universal AV, select the options as shown below.



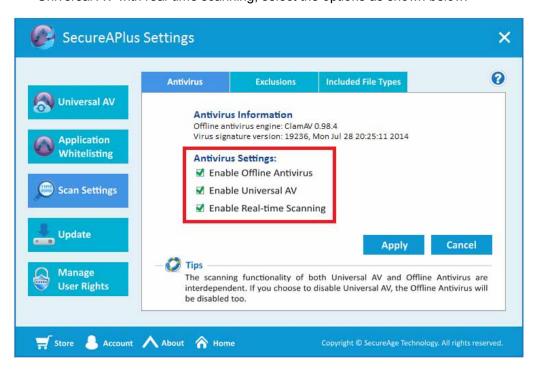
- After clicking on the Apply button, it will pops up a message saying that the AV will still remain in the memory until the machine is rebooted.
- This will only appear when user switch from Enable Offline Antivirus to disable.



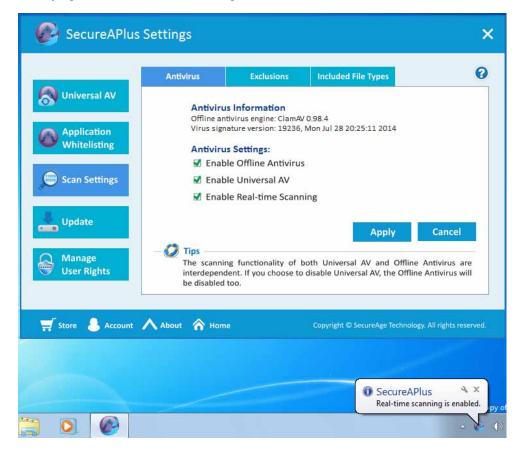
 The SecureAPlus tray icon will display a message saying that the real-time scanning is enabled.



3. Universal AV with Offline Antivirus - For full protection of Offline Antivirus and Universal AV with real-time scanning, select the options as shown below.

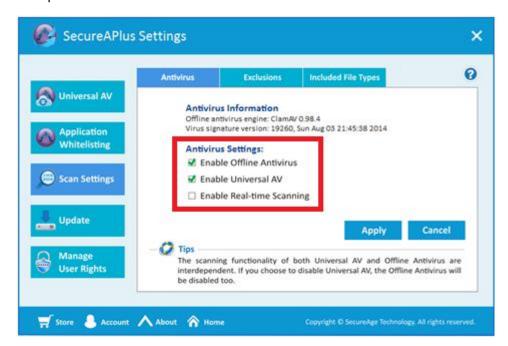


 After clicking on the Apply button, the SecureAPlus tray icon will display a message saying that the real-time scanning is enabled.

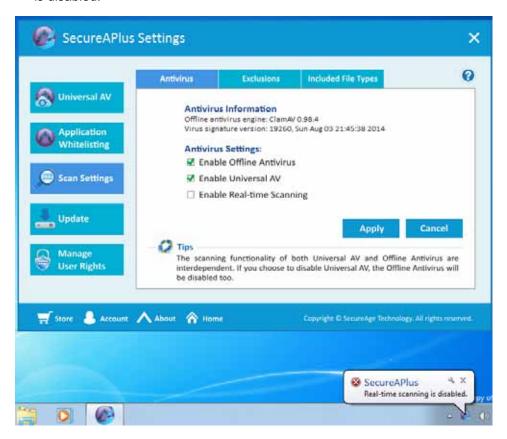


4. Universal AV and Offline Antivirus (ClamAV) enabled without real-time scanning

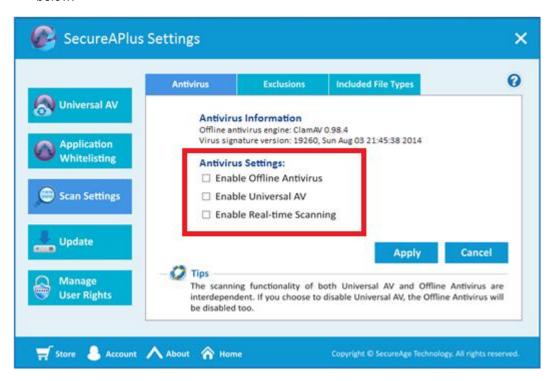
- For both engines to be used for manual scanning (Eg: Right click to scan a file using Windows Explorer) and Universal AV to still do scanning at the background, select the options as shown below.



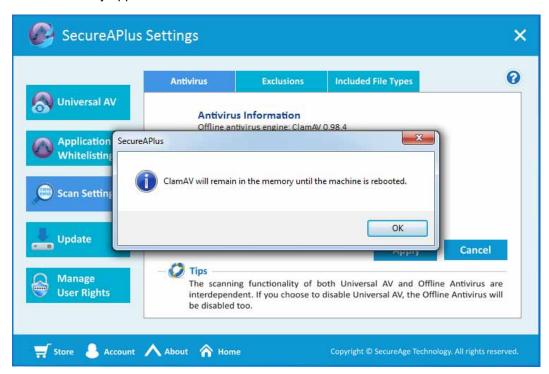
 The SecureAPlus tray icon will also display a message saying that the real-time scanning is disabled.



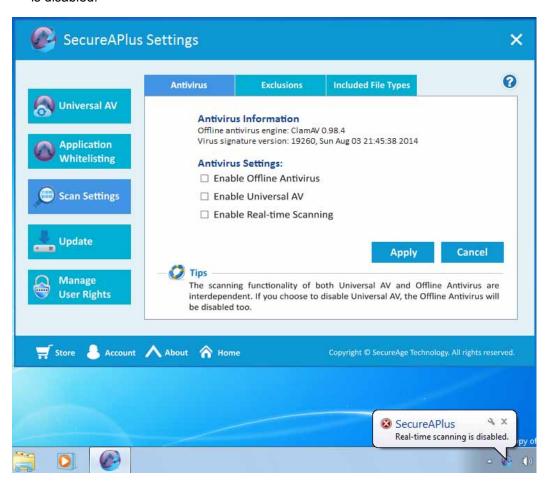
Application Whitelisting only without any Antivirus bundled with SecureAPlus For only protection from Application Whitelisting, do not enable any settings as shown
below.



- After clicking on the Apply button, it will pops up a message saying that the AV will still remain in the memory until the machine is rebooted.
- This will only appear when user switch from Enable Offline Antivirus to disable.



 The SecureAPlus tray icon will also display a message saying that the real-time scanning is disabled.

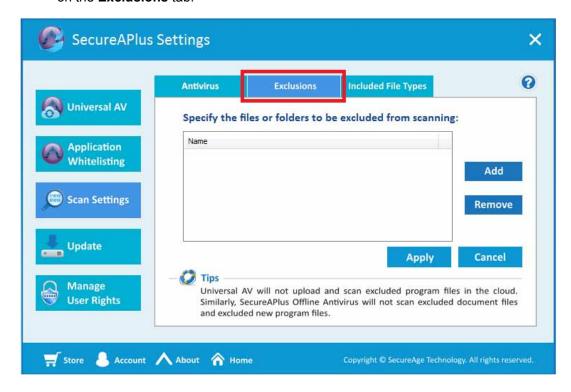


Exclusions

Certain folders or files can be specified under the list of exclusions in order for it to be excluded from scanning.

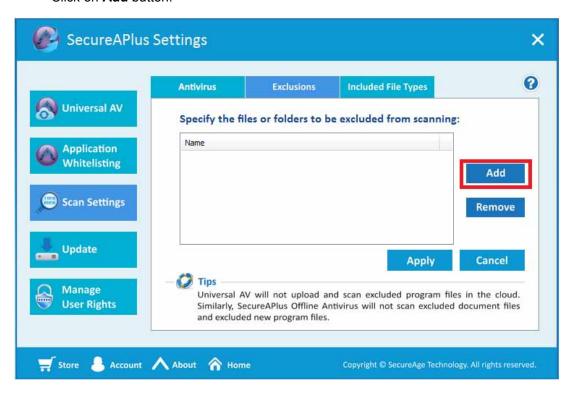
To setup your exclusions settings, follow the steps below:

- Start SecureAPlus. Please refer to Section 2.1 for the steps to start SecureAPlus.
- In SecureAPlus window, click on the Settings icon to view the settings.
- In the SecureAge Settings window, click on Scan Settings on the left menu and click on the Exclusions tab.

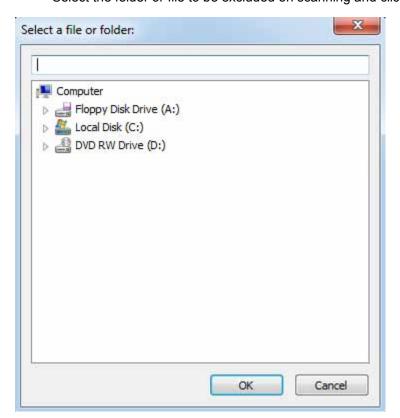


To add folders or files to be excluded on scanning, follow the steps below to add:

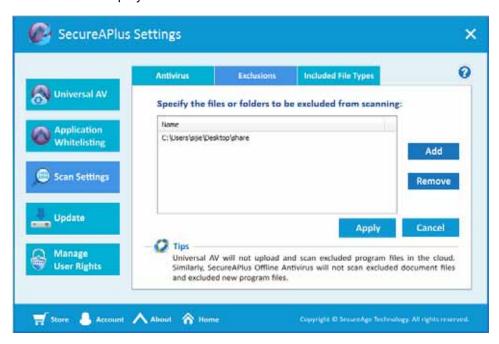
Click on Add button.



Select the folder or file to be excluded on scanning and click on OK button.



It will be displayed under the list of exclusions.



The newly added folders or files to be excluded on scanning will be added to the list of exclusions. Then click on Apply button to apply the changes made.

To remove folders or files that are excluded on scanning, follow the steps below to remove:

Select the folders or files under the list and click on Remove button.



The selected folders or files will be removed from the list of exclusions and will be included on scanning. Then click on Apply button to apply the changes made.

File exclusion during real-time scanning

SecureAPlus will prompt user when there is a threat detected. When user is sure that it is not a threat, select **Ignore** and click on the **OK** button. This will put the file into the list of exclusions which will be excluded from real-time scanning. User will not be prompted for further action on the file anymore.



However, to get prompted again for the same file, user has to manually remove it from the list of exclusions.



- Quarantine: Moves the infected file to an isolated area to prevent it from causing any issues or harm to the machine.
- **Delete**: Totally remove the infected file from the machine.
- **Allow**: Gives the infected file the permission to execute one time only. User will be prompted again when the infected file is being accessed the next time.
- **Ignored permanently**: Disregard the file totally even if it is an infected file and goes under the Ignored and Exclusion lists.

Included File Types

Certain file types can be specified under the list of extension in order for it to be included for real-time scanning.

By default the Antivirus client always includes the following extensions for real-time scanning:

New program files, .pdf, .docx, .doc, .xlsx, .xls, .pptx, .ppt

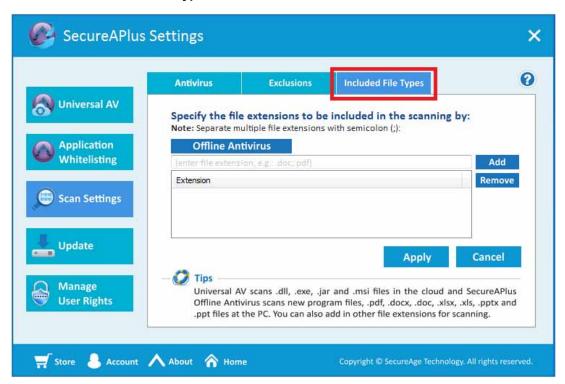
And all the executable files regardless of its file extension are also included.



▶ With Universal AV installed and enabled, only new executable files will be scanned. Those executable files that has already been trusted and run will not go through the real-time scanning anymore. As continuous scanning is being done by the Universal AV server, there is no need to scan the same executable files on the local machine. Therefore with Universal AV, the speed will be improved tremendously.

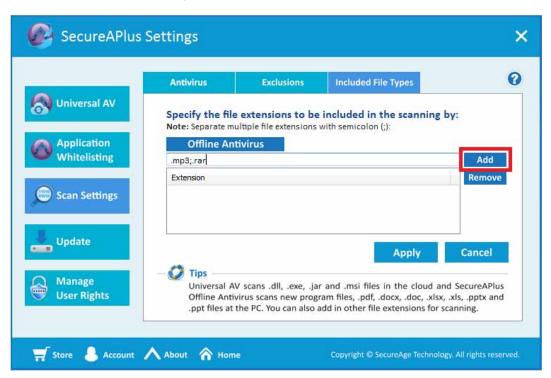
To setup the file types to be included on real-time scanning settings, follow the steps below:

- Start SecureAPlus. Please refer to Section 2.1 for the steps to start SecureAPlus.
- In SecureAPlus window, click on the Settings icon to view the settings.
- In the SecureAge Settings window, click on Scan Settings on the left menu and click on the Included File Types tab.

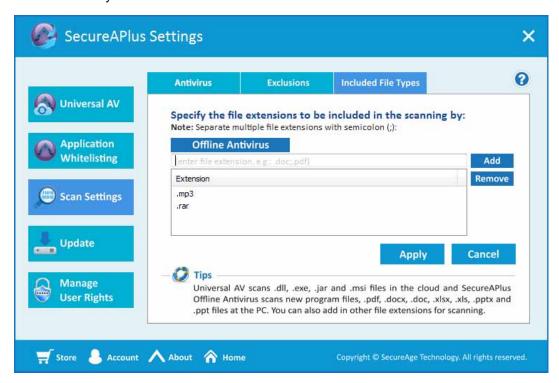


To add files to be included during real-time scanning, follow the steps below to add:

• Under File extensions, enter the extensions and click on Add button.

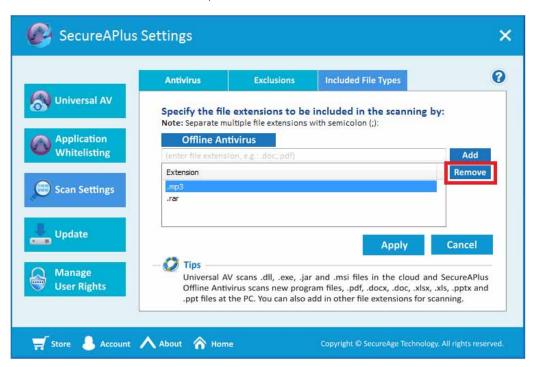


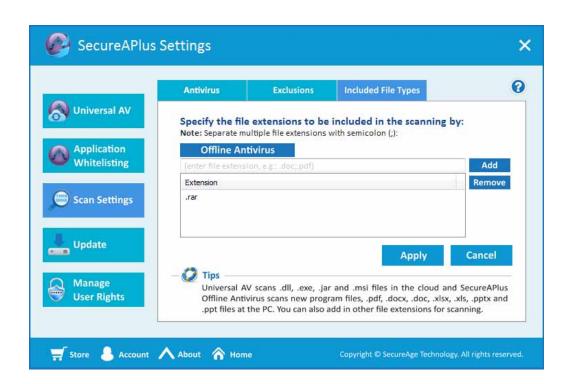
The newly added file extensions will be added to the list.



The newly added file extension will be added to the list of extensions and will be included during real-time scanning. Then click on **Apply** button to apply the changes made. To remove files so that are included during real-time scanning, follow the steps below to remove:

• Under the list of extensions, select the extension and click on **Remove** button.





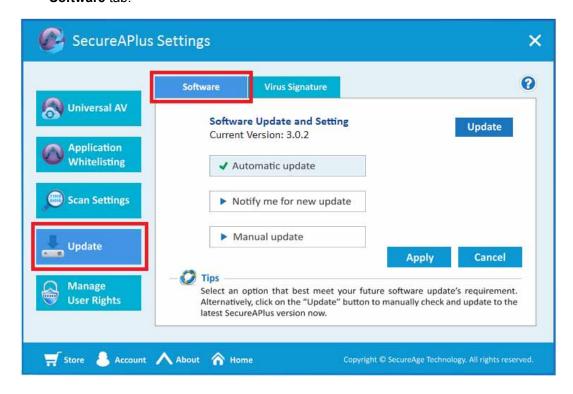
 The selected file extension will be removed from the list of extensions and will be excluded on real-time scanning. Then click on Apply button to apply the changes made.

5.1.4 Updates

Software

To setup your software update settings, follow the steps below:

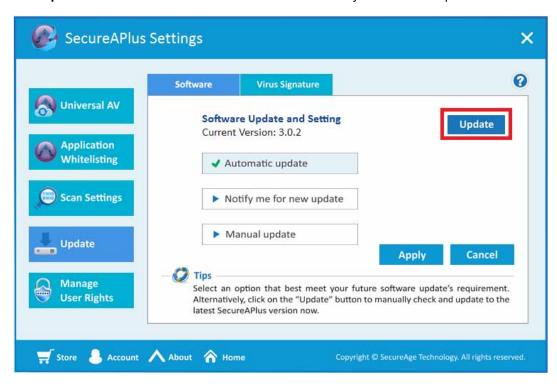
- Start SecureAPlus. Please refer to Section 2.1 for the steps to start SecureAPlus.
- In SecureAPlus window, click on the Settings icon to view the settings.
- In the SecureAge Settings window, click on Update on the left menu and click on the Software tab.



Under **Software Update** Options, you can select any of the listed options:

- Automatic update. SecureAPlus will automatically update when there is a new software update. (This is the default selected option)
- Notify me when an update is available. When new updates are available,
 SecureAPlus will notify user about it.
- Manual update. SecureAPlus will not automatically check for any new updates.

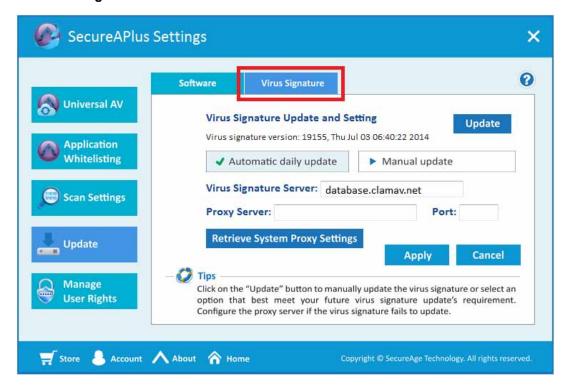
• **Update** button – SecureAPlus will check if there's any new version updates.



Virus Signature

To setup your software update settings, follow the steps below:

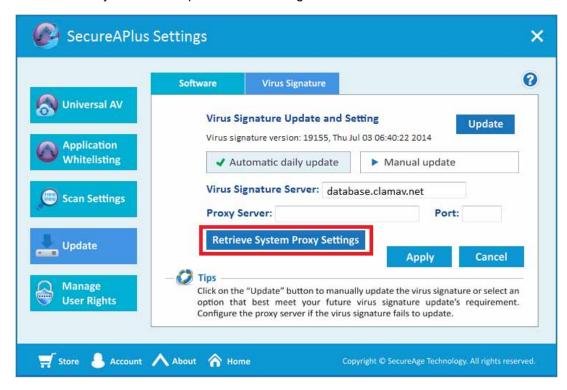
- Start SecureAPlus. Please refer to Section 2.1 for the steps to start SecureAPlus.
- In SecureAPlus window, click on the Settings icon to view the settings.
- In the SecureAge Settings window, click on Update on the left menu and click on the
 Virus Signature tab.



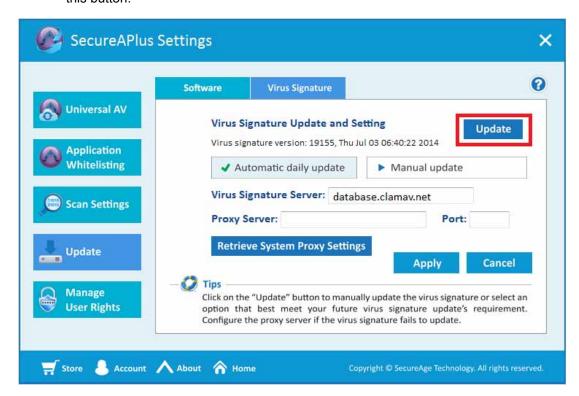
Under Virus Signatures Update Options, you can select any of the listed options:

- Automatic daily update SecureAPlus will automatically update the antivirus data daily. (This is the default selected option)
- Manual update User have to manually update the antivirus database in order to update it. Click on the Update Virus Signature button to manually update it.

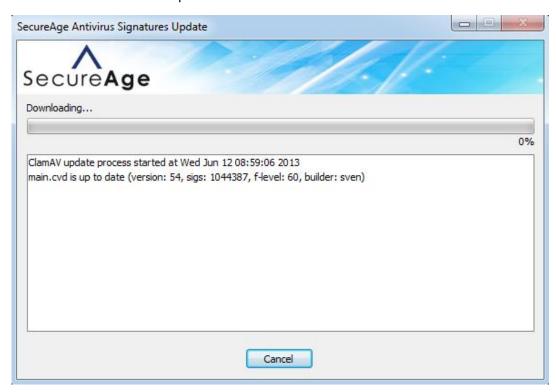
 Proxy Server – Users can manually set their own proxy server and port number to retrieve their system proxy settings via their Internet Explorer browser which will be used by ClamAV to update their virus signature.



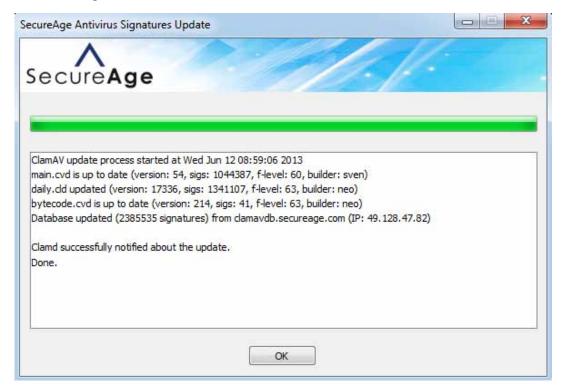
 Update button – Users can do a manual update on the virus signature by clicking on this button.



It will download and update the latest virus definitions.



When it shows that it is done, click on **OK** button to return back to the **SecureAPlus Settings** window.



Automatic updates



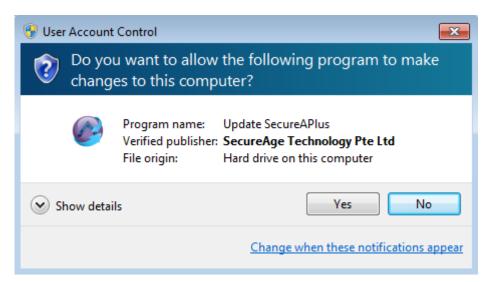
- ▶ Automatic update settings are good whereby once it detects that there is a new version, it will update automatically in the background and does not require any actions from the user. User will be automatically protected by the latest security updates.
- ▶ However, sometimes it may add on more traffic loads on a user whom already has a heavy traffic load which in turn causes the system to run very slow due to the heavy use of system resources. Also, some users would like to have a control over what is being downloaded and installed into their systems. For such cases, users are recommended to opt for the **manual update** options.

Software Update - Notify me when an update is available option

If user chooses the **Notify me when an update is available** option for **Software Update** Options, when there is a new software update, it will prompt user that there is an update available. Click on **Download & Install** to update, otherwise click **Cancel**.



 Certain operating systems will require allowing User Account Control for updating SecureAge software. Click Yes to run update for SecureAPlus software, otherwise click No.



It will start to download the new update.

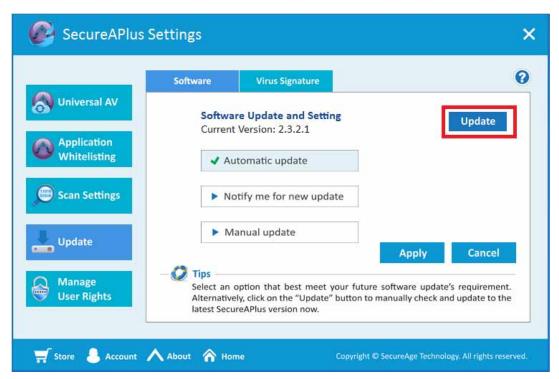


 Upon completion of the downloading, follow the installation steps to complete updating SecureAPlus.

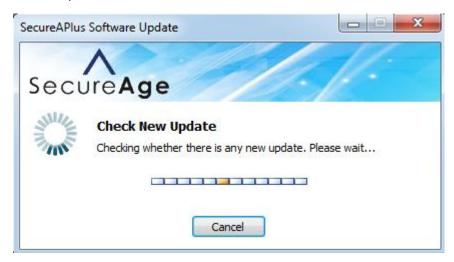
Software Update - Manual update option

To check the SecureAPlus software update manually, follow the steps below:

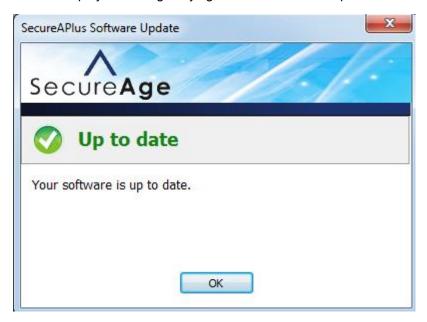
Click on the Check Update button.



 The SecureAPlus Software Update window will appear and start to check for new updates.



 Upon completion of checking new updates, if the SecureAPlus is up to date, it will display a message saying that the software is up to date.



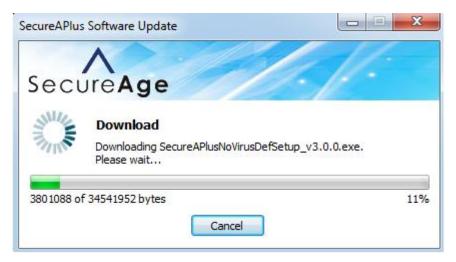
 Else if there is a new software update, it will prompt user that there is an update available. Click on **Download & Install** to update, otherwise click **Cancel**.



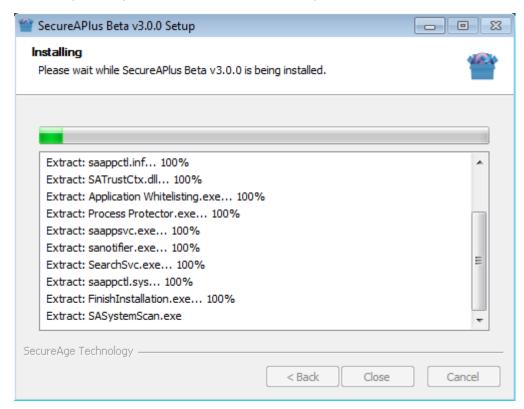
- To change the options for software updates, click on **Options...** button, another window will appear to allow you to make changes to the update method.
- After making the selection, click on **OK** button to proceed.



Click on Download & Install and it will start to download the new update.



Upon completion of the download of new update, SecureAPlus installation will start.



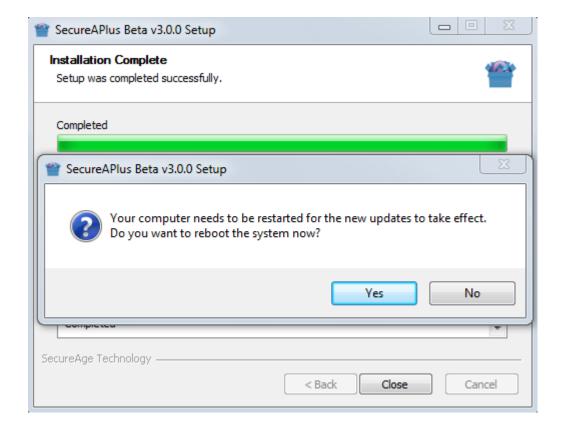
It will prompt to reboot when installation completes, select **Yes** to restart your computer.

Otherwise, select **No** and reboot later.



Note:

It is recommended that you reboot the machine at the end of installation process in order to have all the features working properly.

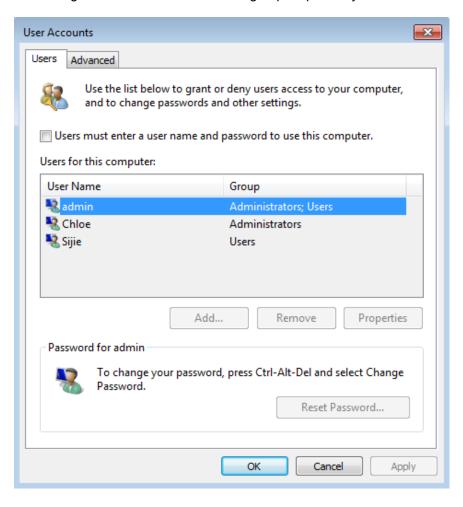


5.1.5 Manage User Rights

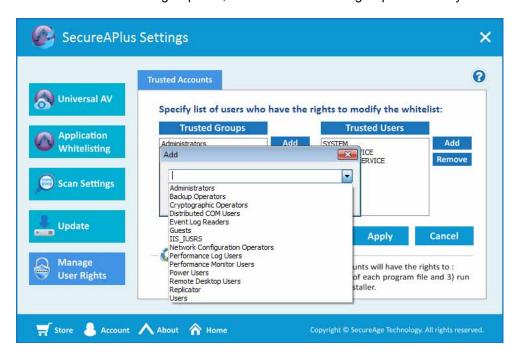
5.1.5.1 Manage Groups/Users in Windows

<u>Difference between Trusted Groups and Trusted Users</u>

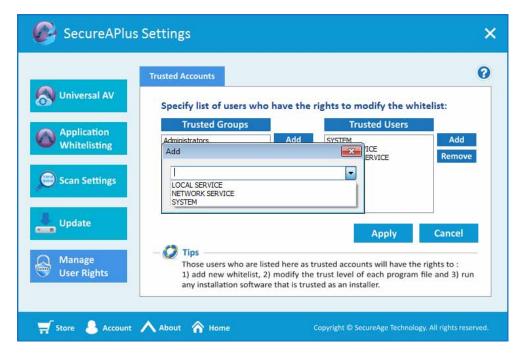
- One user can belong to a certain group or it can belong to multiple groups.
- For example, admin belongs to Administrators and Users group. Chloe and Sijie each belong to Administrators and Users group respectively.



As shown under the groups list, these are the default groups created by Windows.



 As shown under the users list, these are the default system accounts created by Windows. (By default, these accounts are not visible to end users.)



For Windows to bootup and run all the operating system files, it will log on as the System account in the background to do these. Same for Local Service and Network Service accounts, Windows use these accounts to perform some operating system task such as Windows Update. Therefore, all this 3 accounts have to be in the Trusted Users list in order to allow Windows to add new whitelist and perform their tasks as per normal without being blocked by Application Whitelisting.

To create your own group in Windows, refer to Section 5.1.5.1
 Groups/Users in Windows - Create Group in Windows.

Manage

To create your own user in Windows, refer to Section 5.1.5.1
 Groups/Users in Windows - Create User in Windows.

Manage



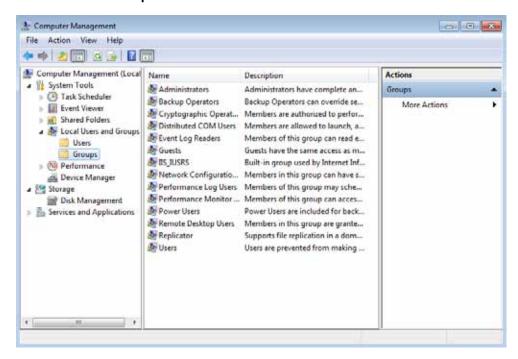
Note:

- ► For Application Whitelisting, SecureAPlus make use of Trusted Groups and Users to decide who are allowed to modify (Eg: add a new file or adjust the trust level).
- ▶ By default, **Administrators** is the default trusted group that is allowed to do everything on Windows. This is the same as for SecureAPlus which will work on every Windows machine.
- ► For enterprise who have several administrators, they can add the specific administrators' to the **Trusted Users** and remove **Administrators** from the **Trusted Groups**. This is to only give the rights to specific administrators instead of all the administrators.

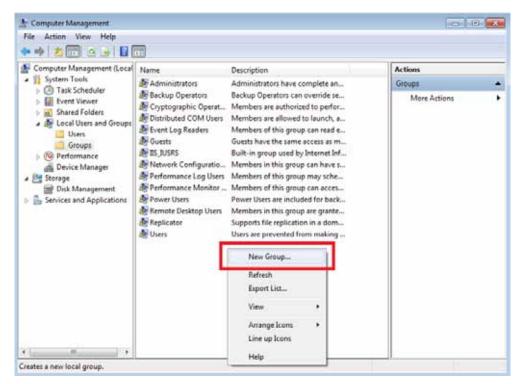
Create Group in Windows

To create new group in Windows, follow the steps below:

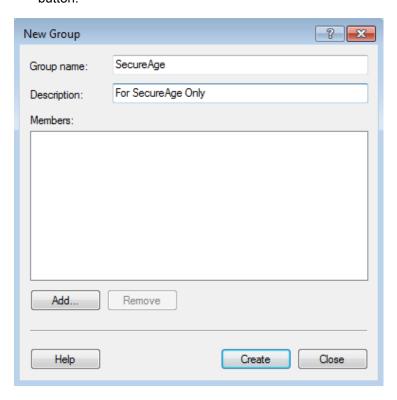
- Go to Control Panel → Administrative Tools → Computer Management
- Navigate to Local Users and Groups under Computer Management on the left panel.
 Click on Groups.



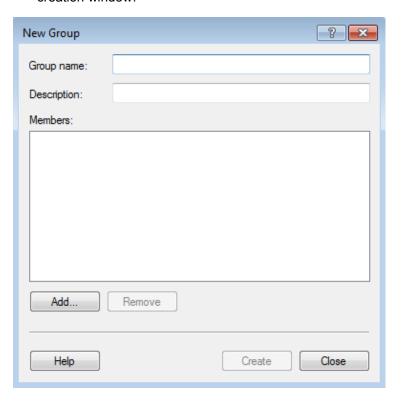
 Right click in the middle panel and click on New Group... when the right click menu appears.



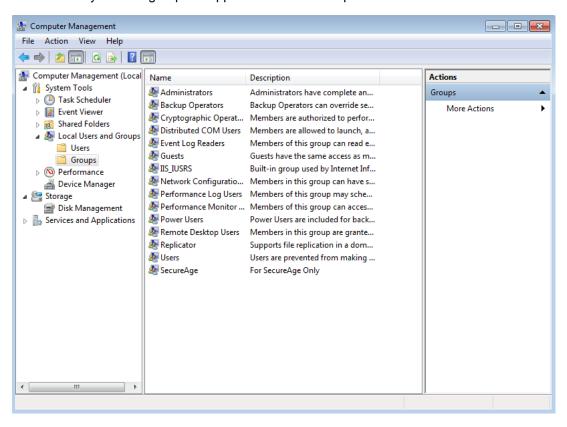
 The New Group creation window will appear. Enter the group details and click on Create button.



The window will be cleared once the group is being created successfully, repeat the previous steps to create more groups else click on Close button to exit the New Group creation window.



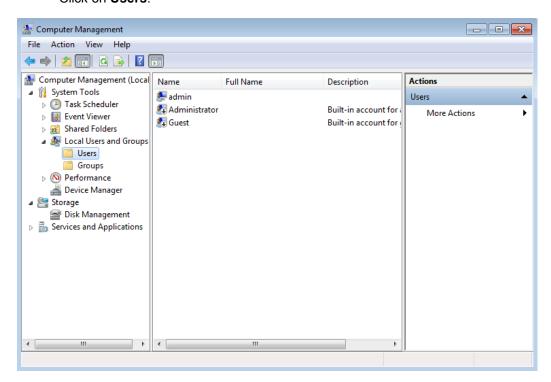
• The newly created group will appear under the Groups list.



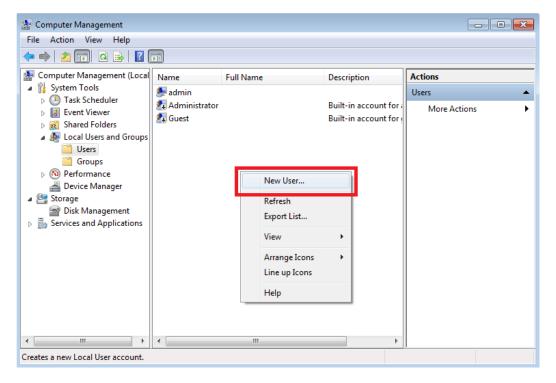
Create User in Windows

To create new user in Windows, follow the steps below:

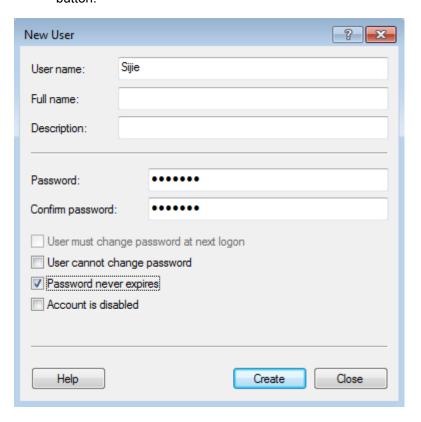
- Go to Control Panel → Administrative Tools → Computer Management
- Navigate to Local Users and Groups under Computer Management on the left panel.
 Click on Users.



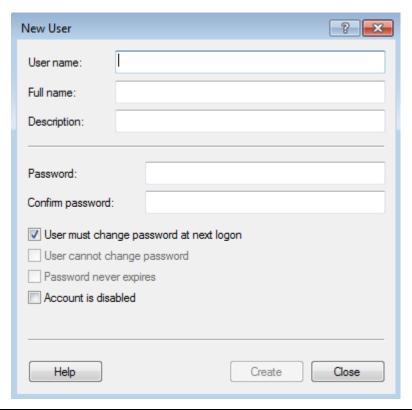
• Right click in the middle panel and click on **New User...** when the right click menu appears.



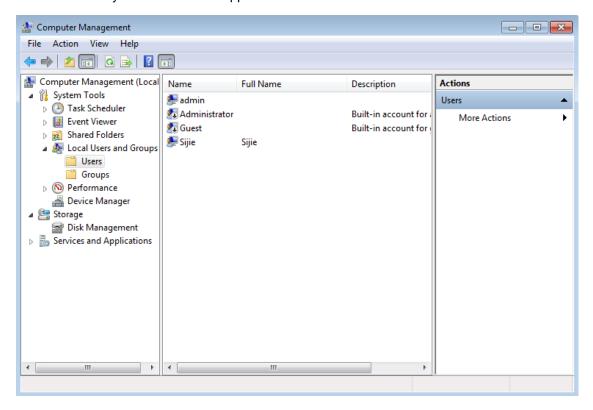
 The New User creation window will appear. Enter the user details and click on Create button.



 The window will be cleared once the user is being created successfully, repeat the previous steps to create more users else click on Close button to exit the New User creation window.



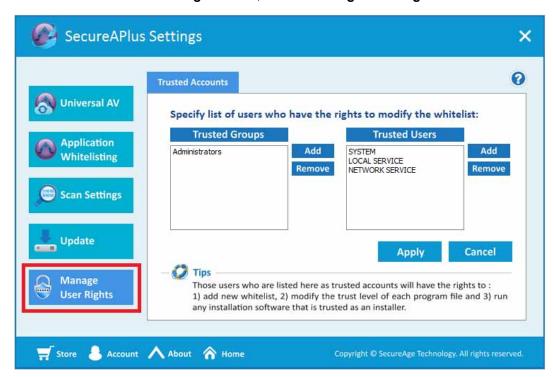
• The newly created user will appear under the Users list.



5.1.5.2 Manage Trusted Groups and Users in SecureAPlus

You can setup the user rights of trusted accounts by following the steps as below:

- Start SecureAPlus. Please refer to **Section 2.1** for the steps to start SecureAPlus.
- In SecureAPlus window, click on the Settings icon to view the settings.
- In the SecureAPlus Settings window, click on Manage User Rights on the left menu.



 In the Trusted Accounts tab, users can choose to edit the Trusted Groups and Trusted Users.

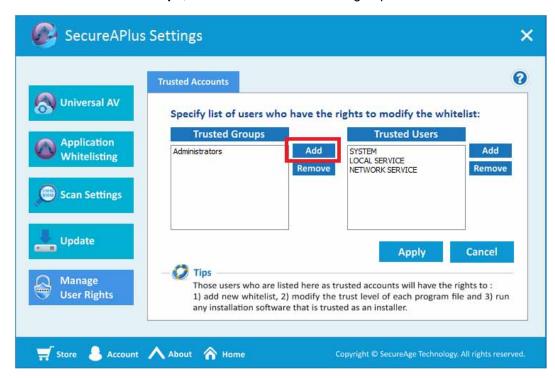


Note:

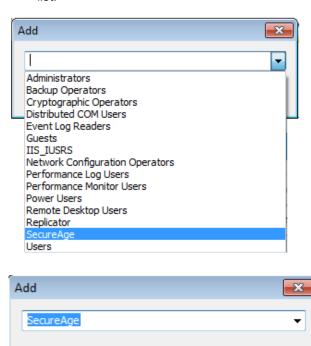
- Only trusted accounts are allowed to install new trusted applications by launching a "Trusted Installer" application. Normal users are allowed to execute trusted installer, but the trusted level will be downgraded as trusted application only. This is to prevent a normal user to install any unwanted applications.
- Only trusted accounts can modify the trust level of a file. Normal user will get access denied if they are trying to modify the trust level of a file.

To add Trusted Groups, follow the steps below to add:

Under Trusted Groups, click on Add to add trusted groups.

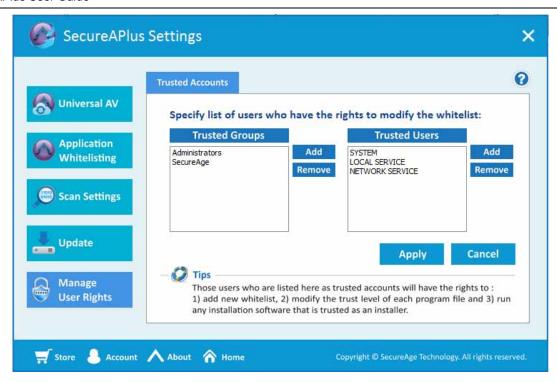


In Add window, from the dropdown box, select the group to be trusted for application whitelisting. Click OK. The newly added trusted group will appear in the Trusted Group list.



OK

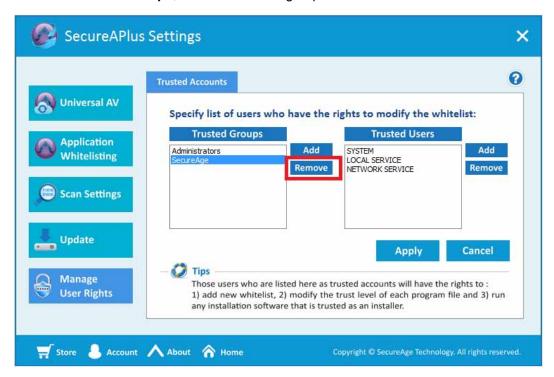
Cancel



The newly added trusted group will be added to the list. Then click on Apply button to apply the changes made.

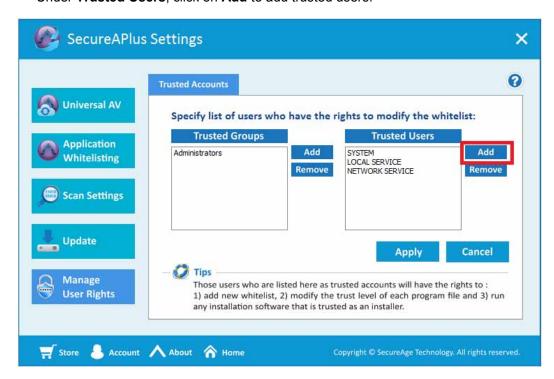
To remove Trusted Groups, follow the steps below to remove:

Under Trusted Groups, select the trusted groups in the list and click on Remove.



 The selected trusted group will be removed from the list. Then click on Apply button to apply the changes made. To add Trusted Users, follow the steps below to add:

Under Trusted Users, click on Add to add trusted users.



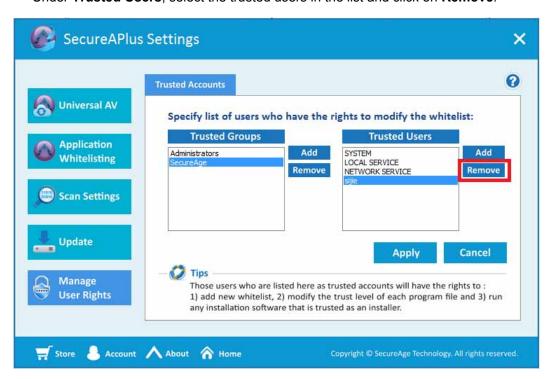
 In Add window, from the dropdown box, select the users or type the name of the users to be trusted for application whitelisting. Click OK.



The newly added trusted users will be added to the list. Then click on Apply button to apply the changes made.

To remove Trusted Users, follow the steps below to remove:

Under Trusted Users, select the trusted users in the list and click on Remove.



The selected trusted user will be removed from the list. Then click on Apply button to apply the changes made.

6 Quarantine & History

Items which are being detected as threats during scanning will prompt user if it should be quarantine or remove. If user selects the item to be quarantine, it will be quarantine and listed under the quarantine list.

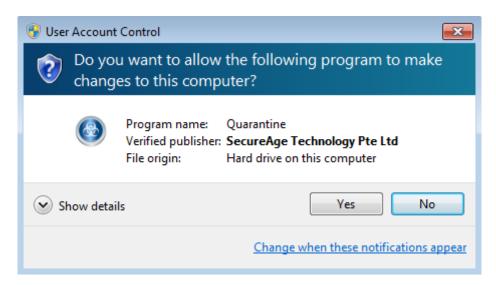
Quarantine

To view the quarantine list, follow the steps below:

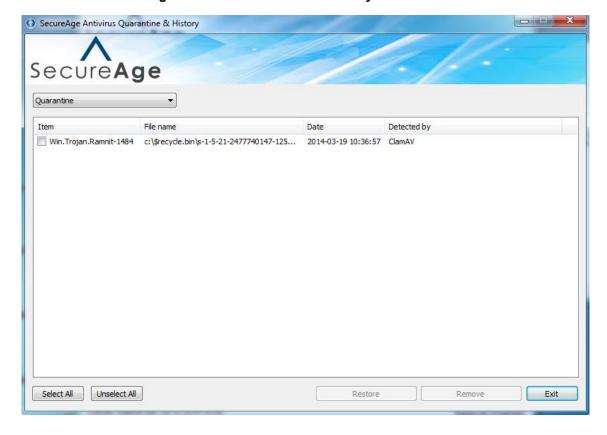
- Start SecureAPlus. Please refer to Section 2.1 for the steps to start SecureAPlus.
- In SecureAPlus window, click on Quarantine & History icon.



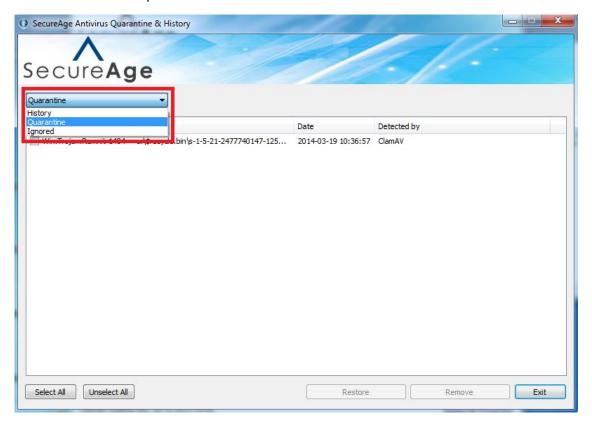
In User Account Control window, click Yes to allow Quarantine to run.

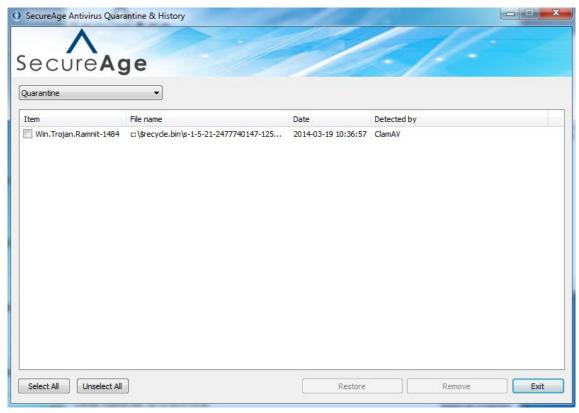


■ The SecureAge Antivirus Quarantine & History window will launch.



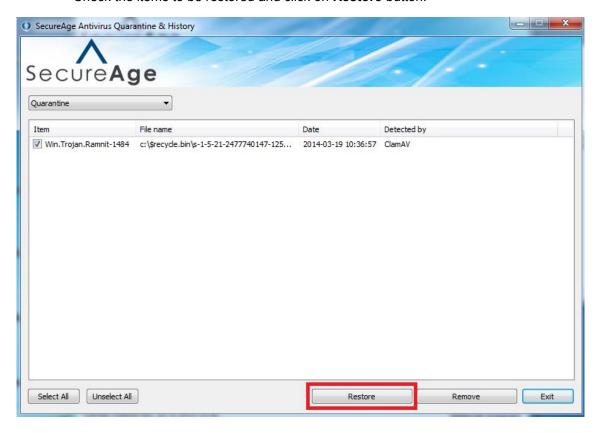
- In the SecureAge Antivirus Quarantine & History window, select Quarantine from the dropdown box.
- Items detected as threats from scanning which are being quarantined by the user will be listed in the quarantine list.



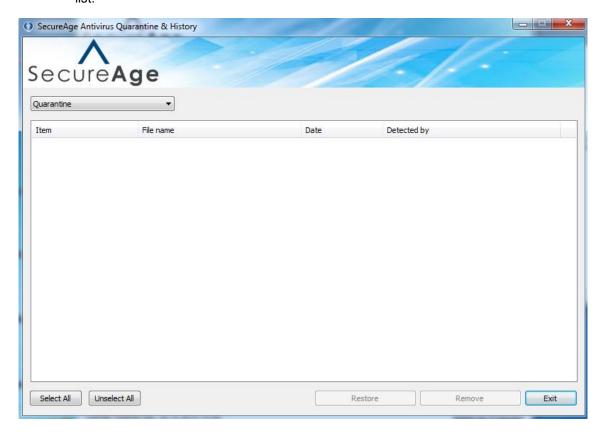


To restore items from the quarantine list, follow the steps below:

- In the SecureAge Antivirus Quarantine & History window, select Quarantine from the dropdown box.
- Check the items to be restored and click on **Restore** button.

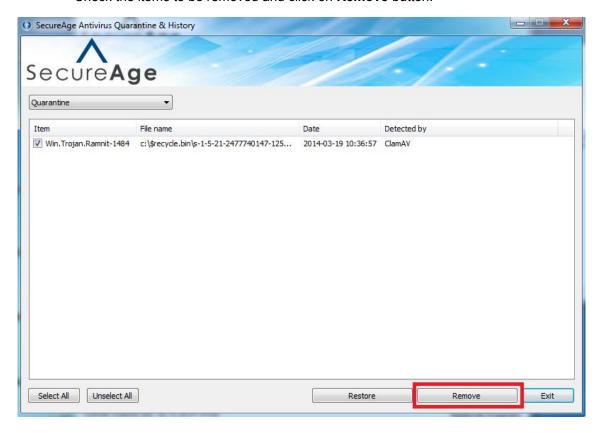


 The selected items will be restored to its original location and cleared from the quarantine list

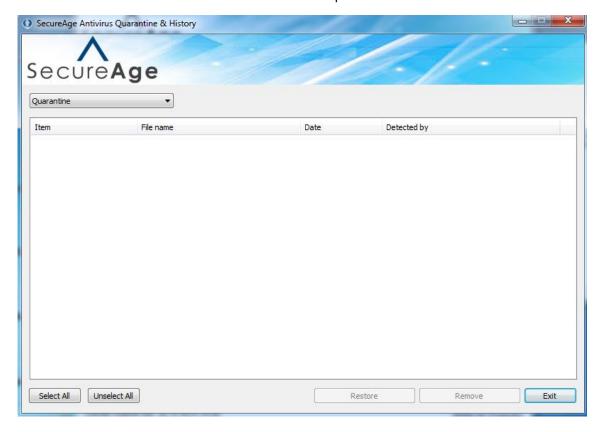


To remove items from the quarantine list, follow the steps below:

- In the SecureAge Antivirus Quarantine & History window, select Quarantine from the dropdown box.
- Check the items to be removed and click on Remove button.



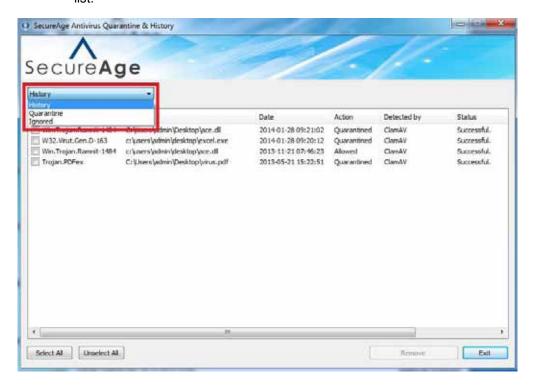
• The selected items will be cleared from the quarantine list.

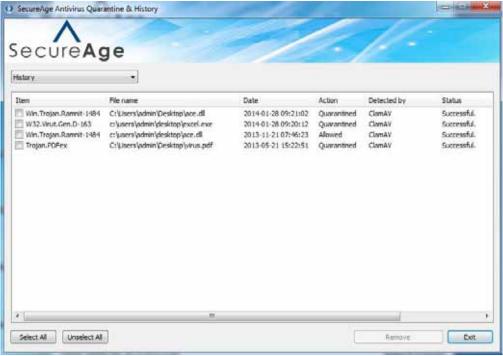


History

To view the history, follow the steps below:

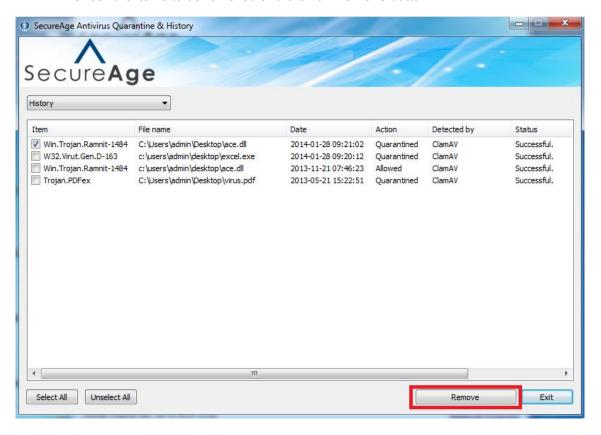
- In the SecureAge Antivirus Quarantine & History window, select History from the dropdown box.
- History of the quarantine and detected items with detailed information such as threat name, affected filename, date of detection and action taken will be shown in the history list.



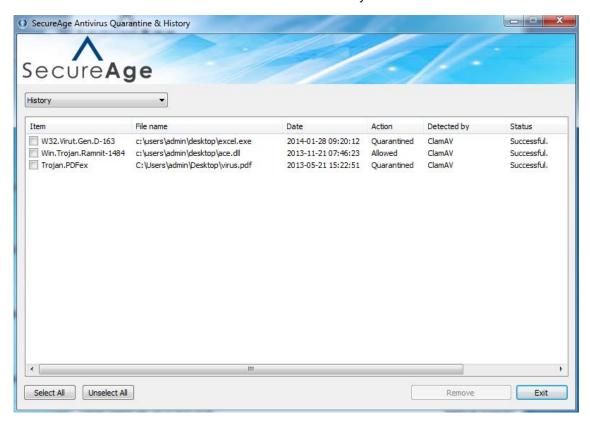


To remove items from the history list, follow the steps below:

- In the SecureAge Antivirus Quarantine & History window, select History from the dropdown box.
- Check the items to be removed and click on Remove button.



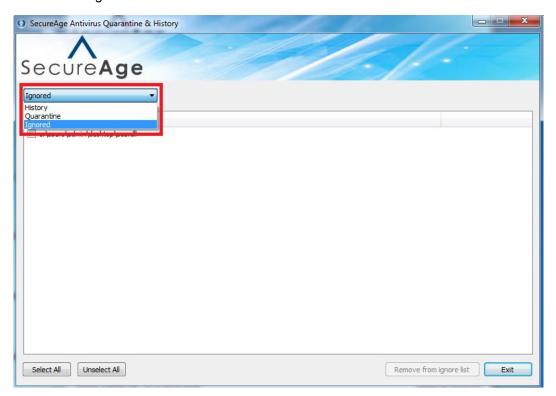
• The selected items will be cleared from the history list.

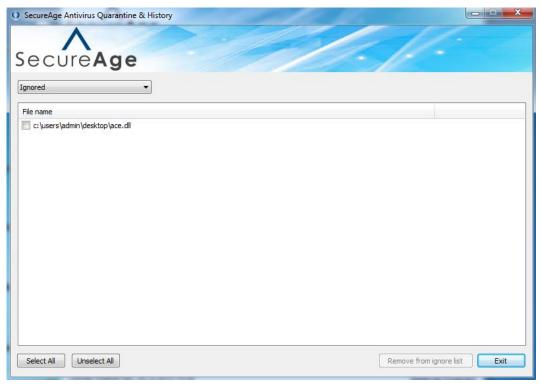


Ignored

To view the ignored list, follow the steps below:

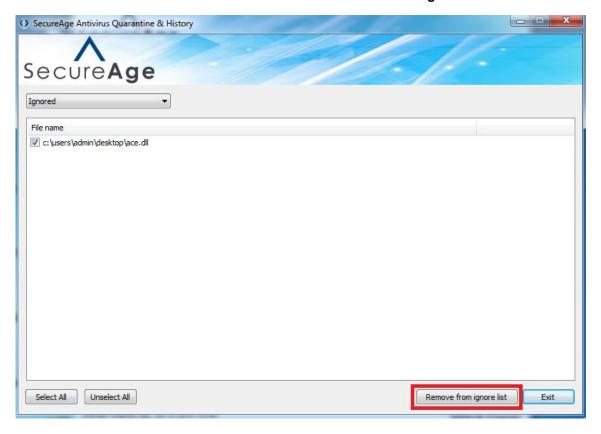
- In the SecureAge Antivirus Quarantine & History window, select Ignored from the dropdown box.
- The files which are being opted to be ignored at the point of detection will be shown in the ignored list.



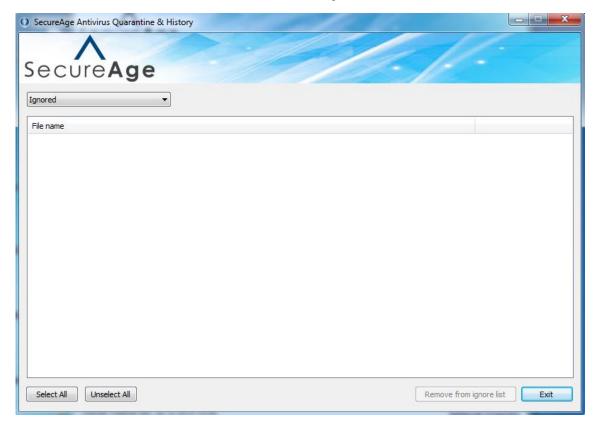


To remove items from the ignored list, follow the steps below:

- In the SecureAge Antivirus Quarantine & History window, select Ignored from the dropdown box.
- Check the items to be removed and click on **Remove from ignore list** button.



The selected items will be cleared from the ignored list.



7 Application Whitelisting

Application Whitelisting is a new feature of SecureAge that is being bundled together with SecureAPlus to further enhance and strengthens the antivirus scanning with trusted protection. Application Whitelisting tags a trust level to all the applications and executable, such that untrusted (not whitelisted) applications will not be able to execute, hence minimising the chances of unauthorised malware from damaging user's systems.

7.1 Definitions of Trust Levels

In Application Whitelisting, there are three levels of trust for applications and are summarized in the table below:

Trust Level	Explanation
Not Trusted (0)	The application is not allowed to be executed at all. Any files that are created by this application will not be trusted as well.
Trusted Application (1)	The application is allowed to be executed, but all the files that are created by a Trusted Application will be Not Trusted . For example, explorer.exe is a Trusted Application , but all files that are created by explorer.exe will not be automatically trusted. Using explorer.exe, a user may copy any files from anywhere, and all of these files cannot be automatically set as Trusted Application without the administrator approval. Similar situations apply for applications such as Internet Browser, FTP, e-mail client, etc. For better security measurement, most of applications should fall under this category.
Trusted Installer (2)	Installer, uninstaller, and updater applications are usually fall into this category. A Trusted Installer is allowed to be executed, and all files that are created or rename by a Trusted Installer will be automatically set as Trusted Application . There is a special exception for update process. When a Trusted Installer found that the file already exists, and the trust level has been set to be Trusted Installer , Trusted Installer will not downgrade the file as a Trusted Application , instead it will keep the trust level as it is.



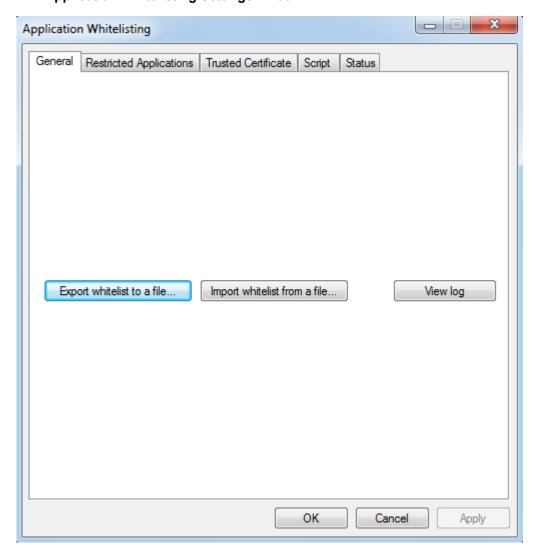
▶ Refer to **Section 7.3**, **7.4** on how to view and manually set the trust levels of applications, also managing the behaviours of Application Whitelisting.

7.2 Application Whitelisting Settings

This is advanced settings for corporate user. Home user can just stick to the default settings.

To configure Application Whitelisting, follow the steps below:

Please refer to Section 5.1.2 Application Whitelisting for the steps to navigate to
 Application Whitelisting Settings window.



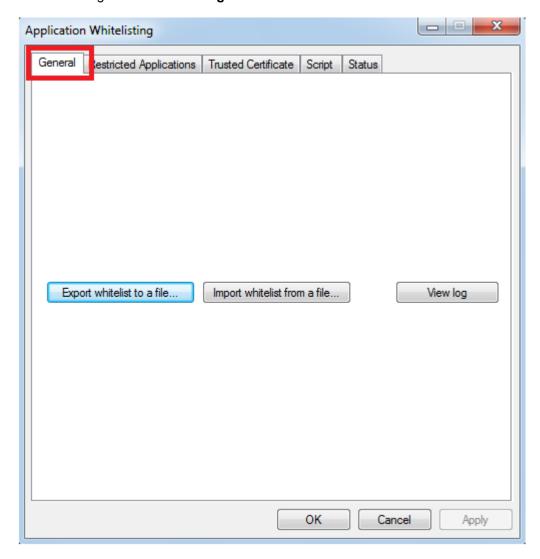
Alternatively to navigate to this Application Whitelisting Settings window directly, you
can click Start, point to All Programs. Click on SecureAge and click on Application
Whitelisting.



General Settings

In the **General** tab, users can manage the Application Whitelisting settings.

- Export whitelist to a file Click on the Export whitelist to a file.. button.
- Import whitelist from a file Click on the **Import whitelist from a file.** button.
- View log Click on **View log** button.

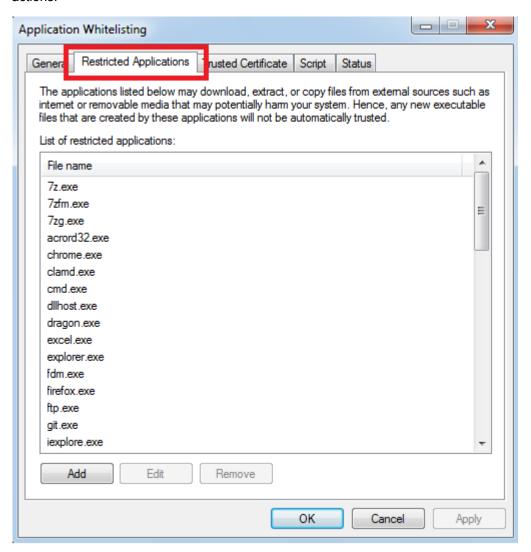


Restricted Applications

In the **Restricted Applications** tab, users can choose to set the application as restricted application (trusted application with restrictions) in which any new files created by it will not be automatically trusted. This is to restrict the application so that it does not automatically bring in other applications that may potentially harm the user's system.

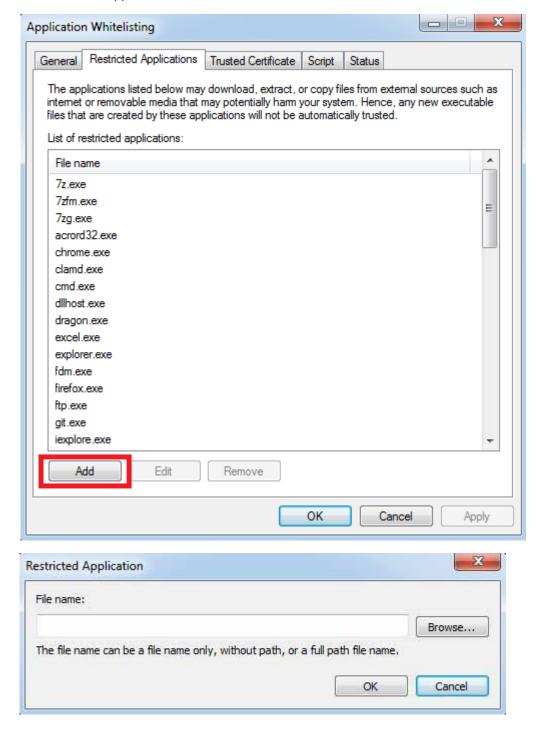
For example:

Internet Explorer can download, extract or copy files from external sources and some of these files may be potentially harmful to the system. Especially for unsigned files (not trusted) and when it tries to execute, Application Whitelisting will block it or prompt user for appropriate actions.



To add Restricted Application, follow the steps below to add:

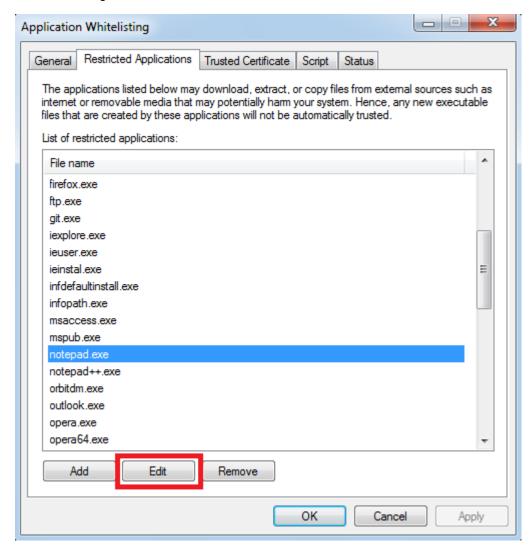
- Click on Add button.
- In Restricted Applications window, under File name, click on Browse to select the restricted application executable. Click OK.

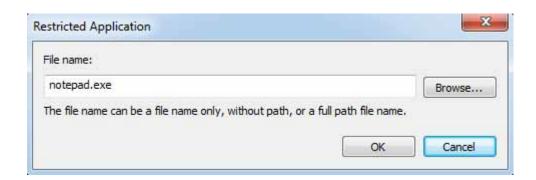


The newly added restricted application will be added to the list. Then click on Apply button to apply the changes made.

To edit Restricted Application, follow the steps below to edit:

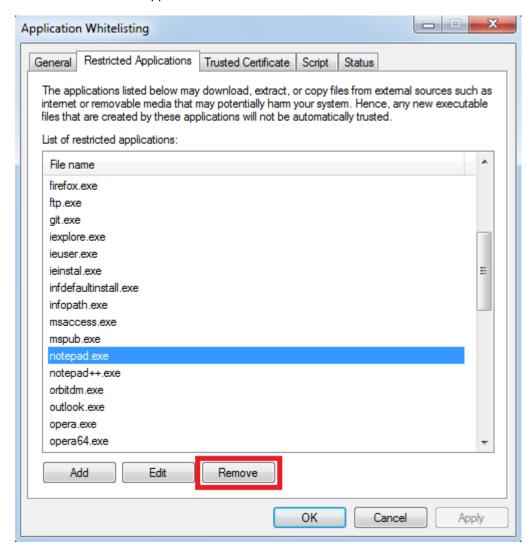
- Select a restricted application from the list and click on Edit button.
- Make changes and click on **OK** button.





 The restricted application will be edited. Then click on Apply button to apply the changes made. To remove Restricted Application, follow the steps below to remove:

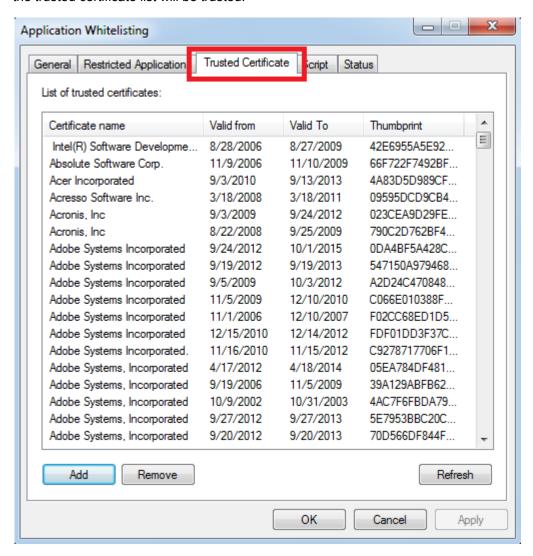
• Select a restricted application from the list and click on **Remove** button.



 The selected restricted application will be removed from the list. Then click on Apply button to apply the changes made.

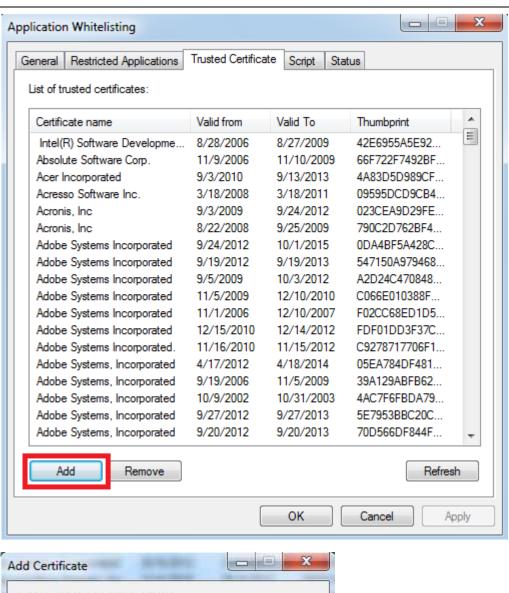
Trusted Certificate

In the **Trusted Certificate** tab, users can choose to manage the list of trusted certificates which are being used by the applications. Applications which have their certificate listed under the trusted certificate list will be trusted.



To add Trusted Certificate, follow the steps below to add:

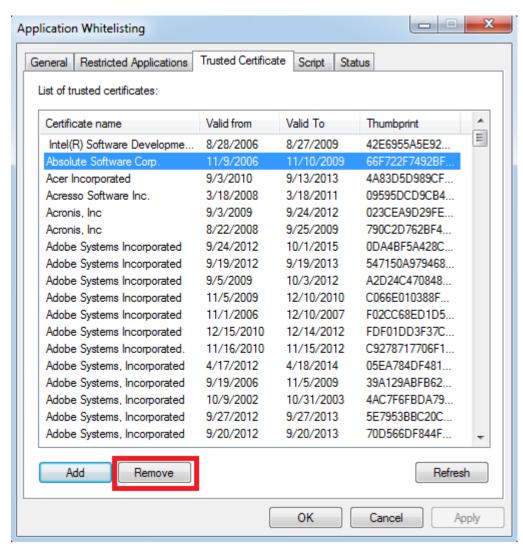
- Click on Add button.
- In Add Certificate window, click on From file... to select the executable. Click OK.





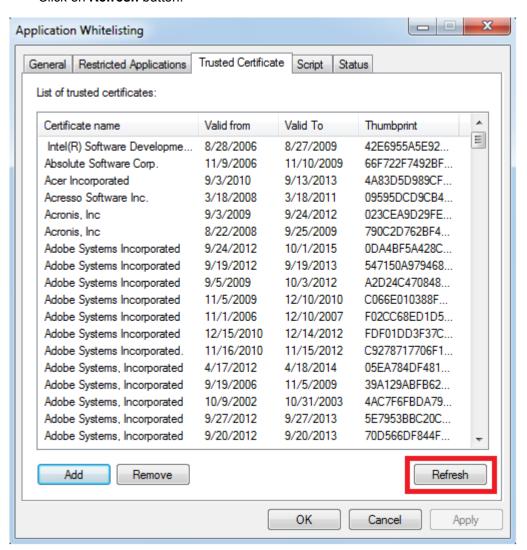
The newly added trusted certificate will be added to the list. Then click on Apply button to apply the changes made. To remove Trusted Certificate, follow the steps below to remove:

Select a trusted certificate from the list and click on Remove button.



 The selected trusted certificate will be removed from the list. Then click on Apply button to apply the changes made. To refresh the Trusted Certificate list, follow the steps below to refresh:

• Click on Refresh button.



The Trusted Certificate list will be refreshed and updated.

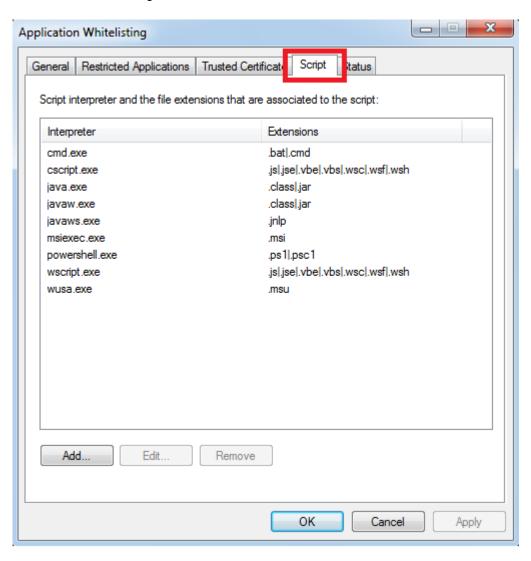
Script

In the **Script** tab, users can choose to associate script file extension types to script interpreter.



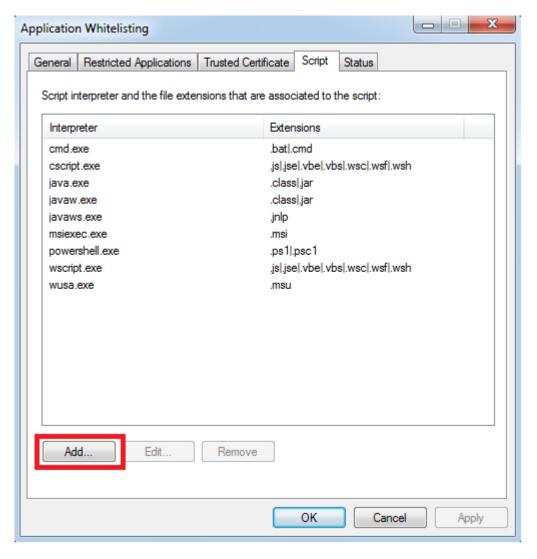
Note:

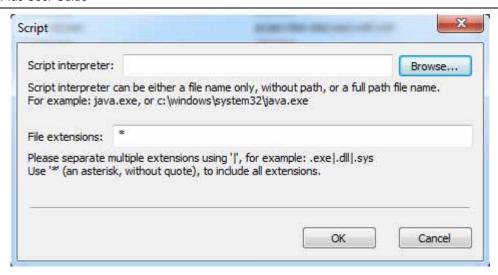
- ▶ In application whitelisting, executing a script requires both the script interpreter, which executes the script, and the script file itself to be trusted. The script interpreter will refuse to open any non-trusted file.
- ▶ If the script has higher trust level than the script interpreter, then the script interpreter trust level will be elevated to the same level as the trust level of the script file.
- ▶ If the script has lower trust level than the script interpreter, then the script interpreter will be running at its own trust level.



To add Script Interpreter, follow the steps below to add:

- Click on Add button.
- In Script window, beside Script interpreter, click on Browse to select the script interpreter executable.
- Beside File extensions, type in the script file extensions to be executed by the script interpreter selected above. For multiple script file extensions, type a pipe '|' to separate the two script file extensions. To include all types of script file extensions, type '*'.
- Click OK.

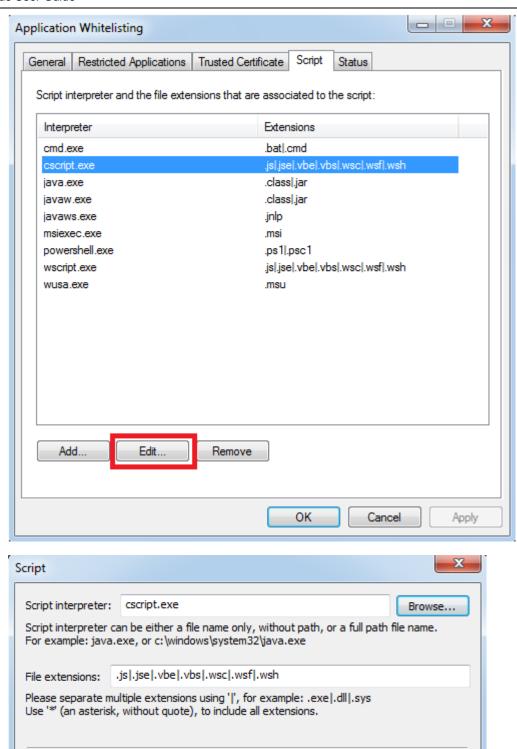




The newly added script interpreter will be added to the list. Then click on Apply button to apply the changes made.

To edit Script Interpreter, follow the steps below to edit:

- Select a script interpreter from the list and click on **Edit** button.
- Make changes and click on **OK** button.



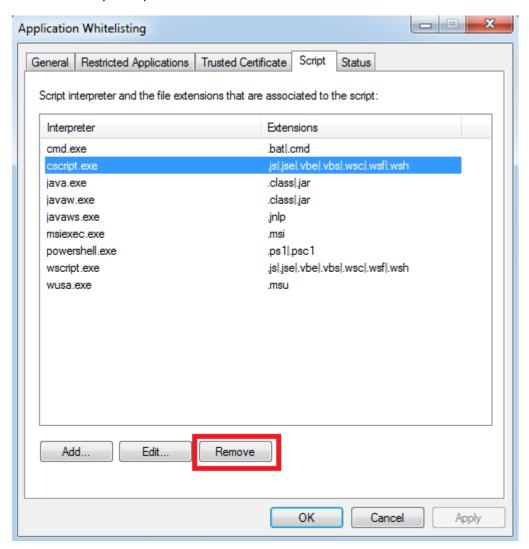
The script interpreter will be edited. Then click on Apply button to apply the changes made.

OK

Cancel

To remove Script Interpreter, follow the steps below to remove:

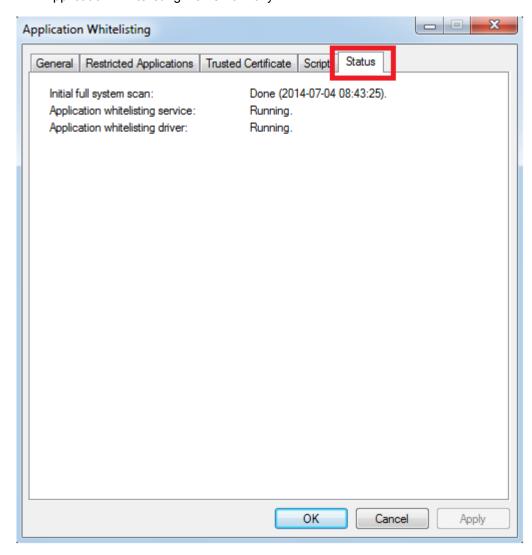
Select a script interpreter from the list and click on Remove button.



The selected script interpreter will be removed from the list. Then click on Apply button to apply the changes made.

Status

• In the Status tab, users can view the status of Application Whitelisting. It will show the status of the Application Whitelisting service, driver and also the date and time of the created initial system scan. The service and driver should be displayed as Running if Application Whitelisting works normally.



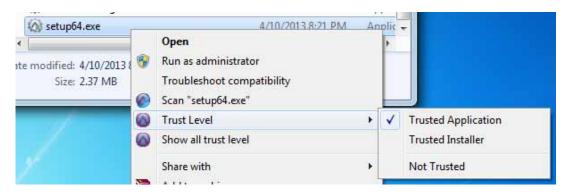
7.3 View Trust levels in Applications

To view the trust levels for the applications, follow the steps below:

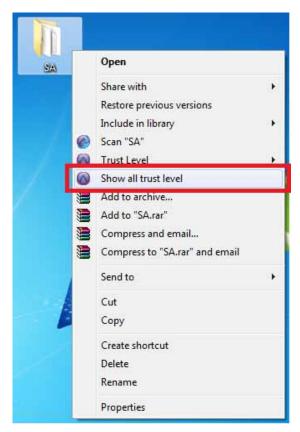
Right click on the executable file, point to Trust Level. In the menu displayed, the tick
will indicate the trust level the executable file.

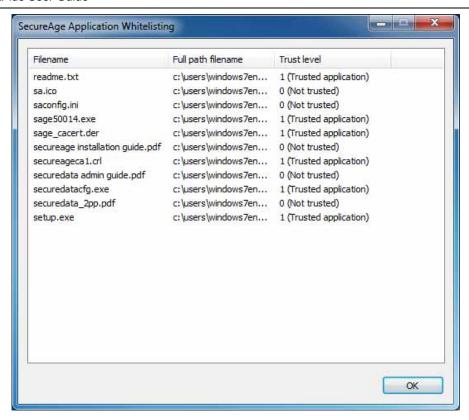


▶ The tick may not appear immediately for large files.



Alternatively, right click on a folder directory and click on Show all trust level. A
SecureAge Application Whitelisting window will appear, listing the trust levels of the
files in the folder directory. Click OK to exit.





7.4 Behaviours of Application Whitelisting



- ▶ For installer packages that contains multiple executable files, it is recommended to put the package into a common folder and set the folder to be **Trusted Application**. For the main installer file to be executed directly, set it as **Trusted Installer** (Eg: setup.exe) and run.
- ➤ The prompting depends on the Application Whitelisting settings (Refer to Section 7.2 General Settings), by default, it is trust by digital signature if file is not in the whitelist but the digital signature has to be listed under the trusted certificate list (Refer to Section 7.2 –Trusted Certificate). So if a new application has a digital signature that is not under the list, user will get prompted for further actions else user will not be prompted.

7.4.1 On-the-fly Trust

Scenario 1

If an <u>untrusted</u> executable file is being run and it is being launched by <u>Windows Explorer</u>, Application Whitelisting will notify for further actions as below:

There will be no option for user to Remember my answer through this entire process.





Note:

- ▶ It does not give user the option to remember the answer because we do not want everything that is being run by Windows Explorer to be automatically trusted. This is to prevent any malware being run by Windows Explorer to be trusted and enters the system.
- ▶ But it gives user an option to set the untrusted file as a trusted installer instead if user is sure that the installer file is trusted and does not want to be further prompted by Application Whitelisting.

Scenario 2

For <u>unsigned</u> files which are <u>not trusted</u> and are being executed, Application Whitelisting will notify for further actions as below:

Example for Microsoft Office 2010 starter, as the volume is hidden and not accessible by Windows Explorer, user may not be able to see and manually set the trust level of the files. Application Whitelisting on-the-fly trust is able to allow user to set the appropriate actions for these files when it is being run.

- SecureAge Application Whitelisting will prompt user for further actions on the untrusted executable file from running when the user attempts to execute the file by double-clicking on it.
- Click on Yes button to allow Microsoft Office 2010 starter to proceed.



 As the Microsoft Office 2010 starter requires a lot of .dll files to run, Application Whitelisting will keep prompting user when these untrusted files are created and needs to be executed.



 To user whom does not want to be prompted again, check Remember my answer for this entire process.

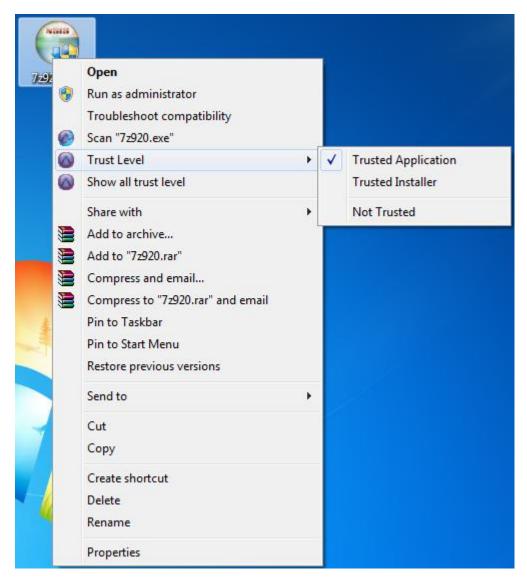


Note:

If does not want user to be allow to have option to select and to be block straight away for untrusted files, turn SecureAPlus to Lockdown Mode (Refer to **Section 2.2.2** Lockdown Mode on how to switch to Lockdown Mode).

Scenario 3

For <u>trusted applications</u> which create new executable files during running, Application Whitelisting will notify for further actions as below:





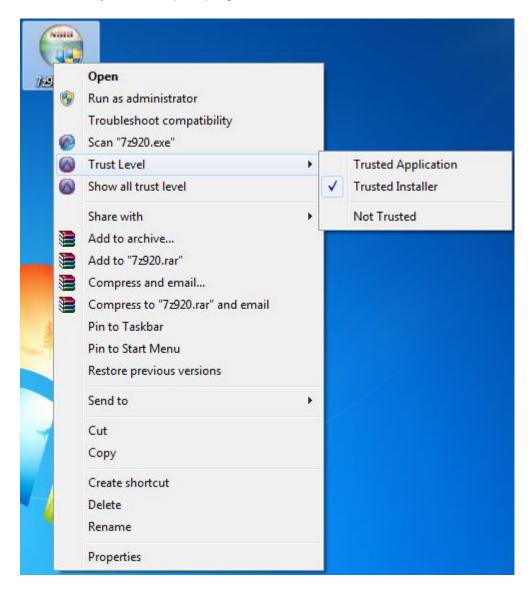
Click on More >> to view more details of the executable.



- Check Do this for this session only. for the process to be temporarily treated as a trusted installer for that session only until the process terminated.
- To not get any further prompting and anything created by the trusted applications will be not trusted; click on This process is not an installer. Remember my answer permanently. This will place the application into the list of restricted applications (Refer to Section 7.2 – Restricted Applications). User can undo this action by removing the application from the list of restricted applications in the settings.
- Click on Trust this file only. Do not set the process as a trusted installer. to only allow the current newly created executable file be elevated to trusted application so that it can process. But the main trusted application will still remain as the same instead of elevating into a trusted installer. So user will get prompting again if it creates any other new executable files.



▶ For trusted installers, it will not prompt user for any further actions to elevate the newly created executable files by it as it will all be automatically set as trusted applications. Therefore, trusted installers can run smoothly as per normal without any unneeded prompting.



VirusTotal Scanning

This is to help users in deciding whether to trust the new executable files or not when the hashes does not exist in the Universal AV by sending it to VirusTotal for scanning instead.

For files which are <u>not trusted</u> with <u>no hashes exist in the Universal AV</u> and are being executed, Application Whitelisting will notify for further actions as below:

Click on the Send to VirusTotal link to send it to VirusTotal for scanning results.





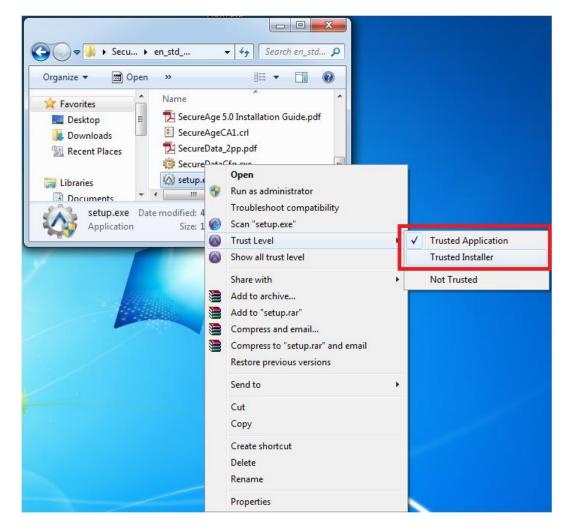
• It will show the virus detection ratio after completed scanning. User can then decide whether the file is trustable or not.



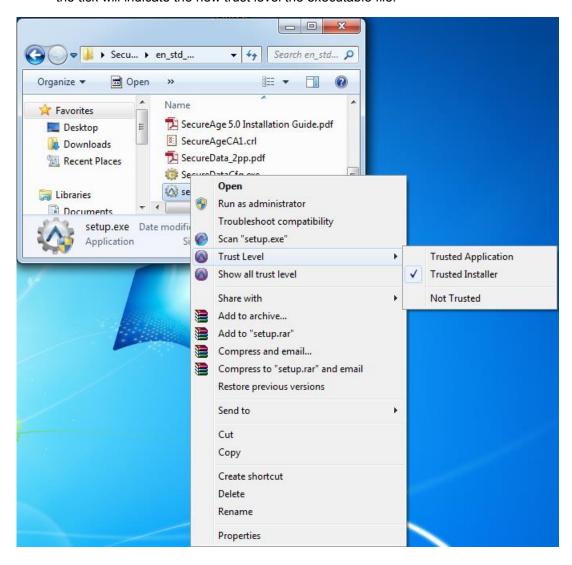
7.4.2 Manually Trust

To manually set trust levels for applications, follow the steps below:

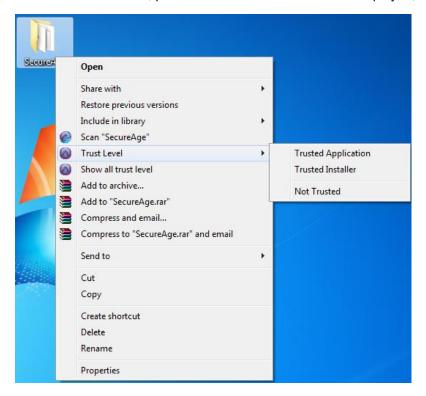
Right click on the executable file, point to Trust Level. In the menu displayed, the tick will indicate the trust level the executable file. Select the desired trust level for the executable file.



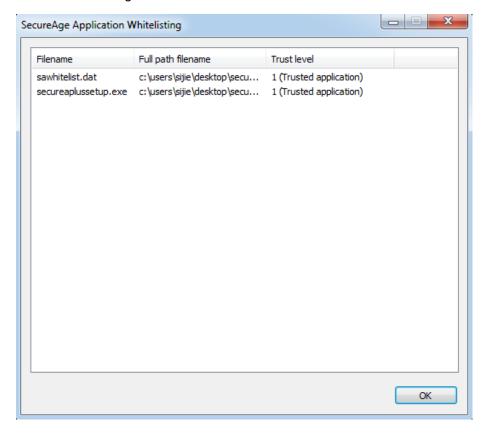
 Right click on the executable file again, point to Trust Level. In the menu displayed, the tick will indicate the new trust level the executable file.



Alternatively, you can also set trust levels for the files within a folder. Right click on the
executable file, point to Trust Level. In the menu displayed, select the desired trust level.



Right click on the folder again, point to Show all trust level. A SecureAge Application
 Whitelisting window will show the new trust level of the files within the folder.

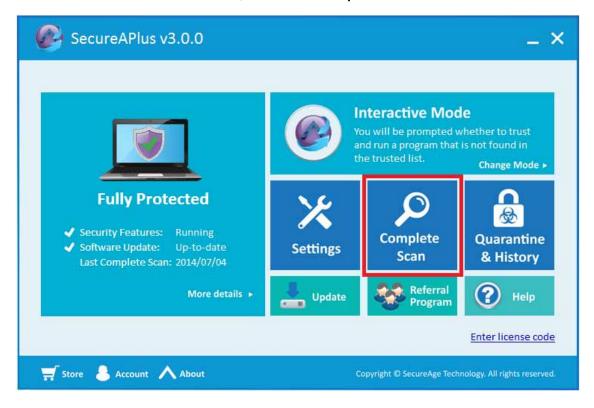


8 Universal AV

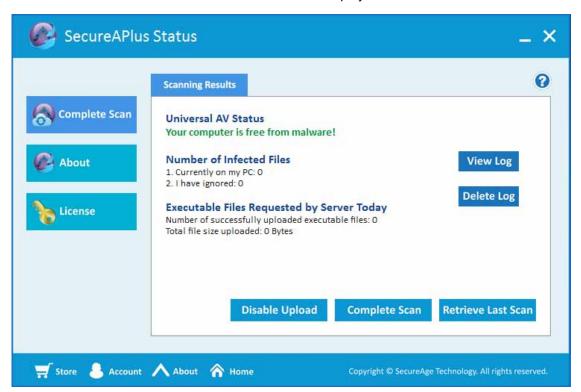
SecureAPlus Universal AV is to provide continuous scanning of the user's computer by multiples antivirus software in the cloud to achieve a more accurate scanning result by leveraging on stronger antivirus' scanning capabilities. It scans every executable files on the user's computer and does not use any heuristic rule to leave out any "safe" file which may later turn out to be sophisticated viruses.

To check details of the Universal AV, follow the steps below:

- Start SecureAPlus. Please refer to Section 2.1 for the steps to start SecureAPlus.
- In the SecureAPlus window, click on the Complete Scan icon.



■ The **SecureAPlus Status** window will appear, showing the current state of the Universal AV. The latest details of the Universal AV scan results will be displayed.



Universal AV	Description
Universal AV Status	
Universal AV Status	The current Universal AV status of the machine.
Number of Infected Files	
Currently on my PC	The number of infected files found on the local hard disks detected by the Universal AV.
2. I have ignored	The number of infected files which are being ignored.
Executable Files Requested by Server Today	
Number of successfully uploaded executable files	The number of executable files which are successfully uploaded to the server.
Total file size uploaded	The total file size uploaded to the server on the current day itself.

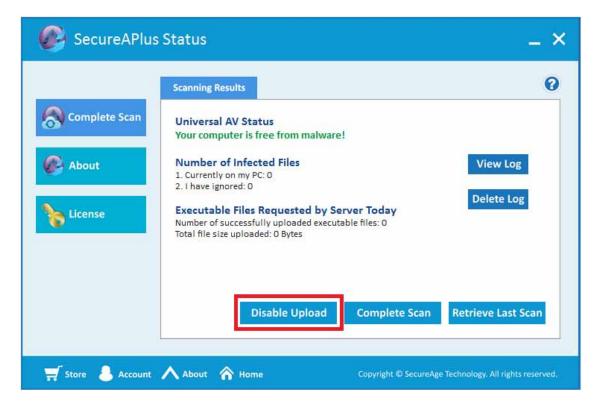
Disable/Enable Upload



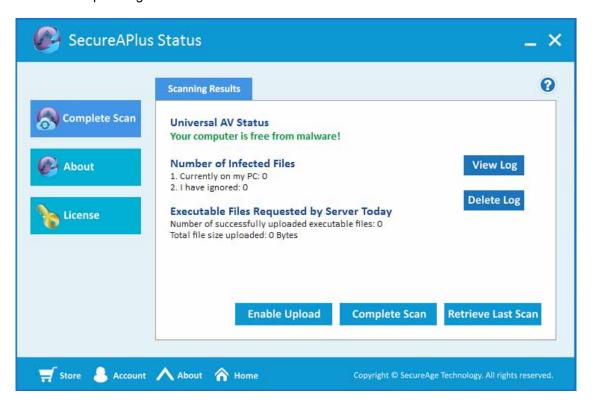
- ▶ This option is for users to disable/enable upload temporarily.
- ▶ For example users who are playing online games that requires a large amount of internet bandwidth, they can choose to temporary disable the upload of sample executable files until they complete their games. However, if they forget to turn the upload back on, it will be still switched back on after they rebooted the machine.

To disable the upload of sample executable files, follow the steps below:

Click on **Disable Upload** button.

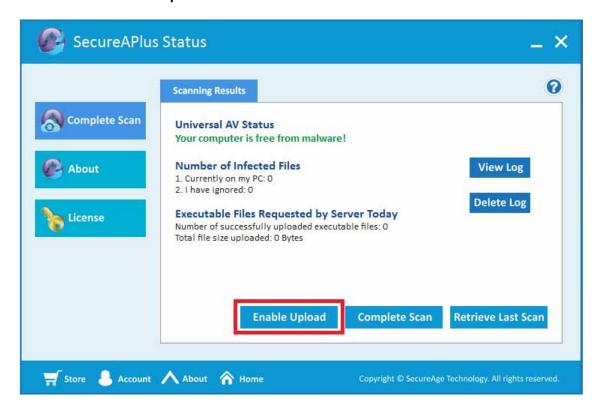


The uploading will be disabled.

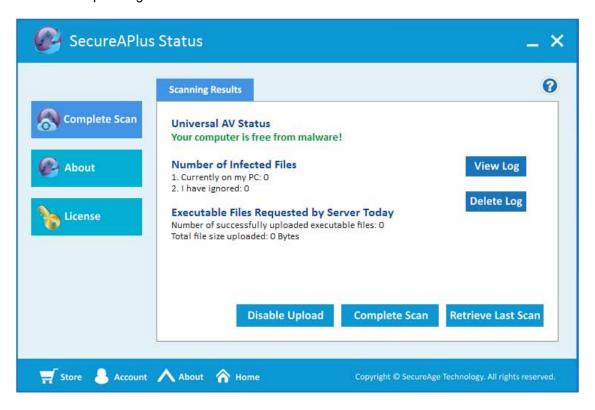


To enable the upload of sample executable files, follow the steps below:

Click on Enable Upload button.



• The uploading will be enabled.



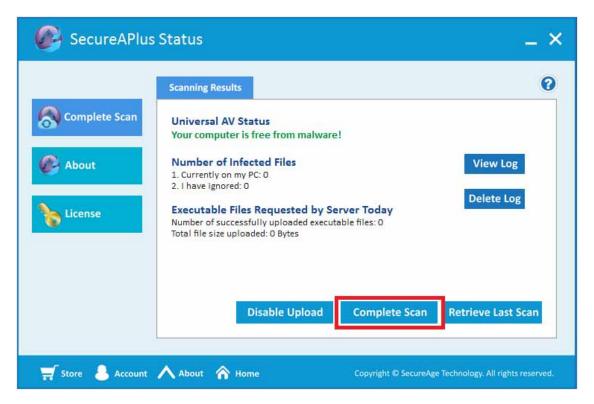
Complete scan



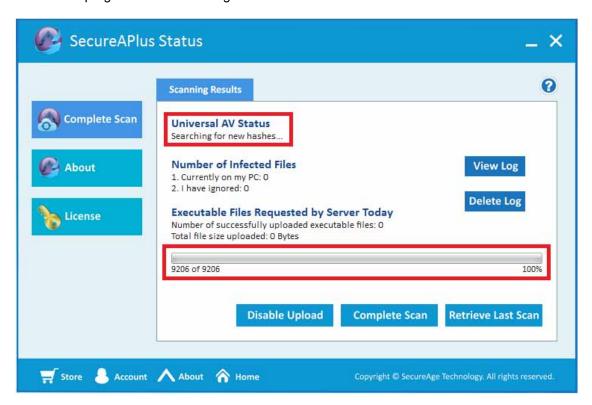
▶ The number of new hashes will be automatically submitted to the server every one hour or everytime when the machine is rebooted.

To manually submit hashes for scanning or scan the full system, follow the steps below:

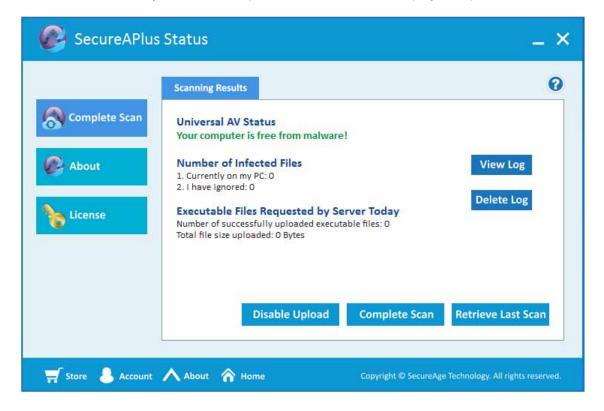
Click on Complete Scan button within the Scanning Results tab.



• The progress of the scanning will be shown.



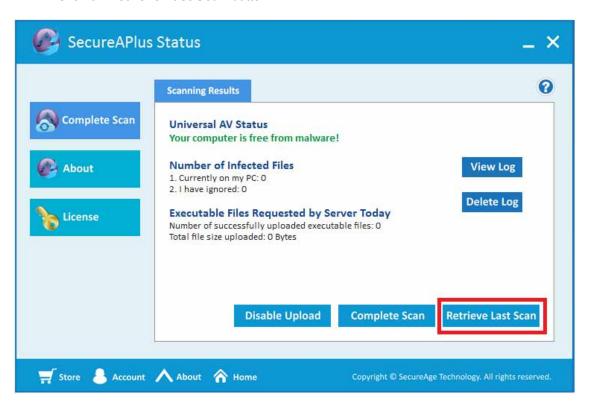
When the full system scan completes, it will refresh and display the updated scan results.



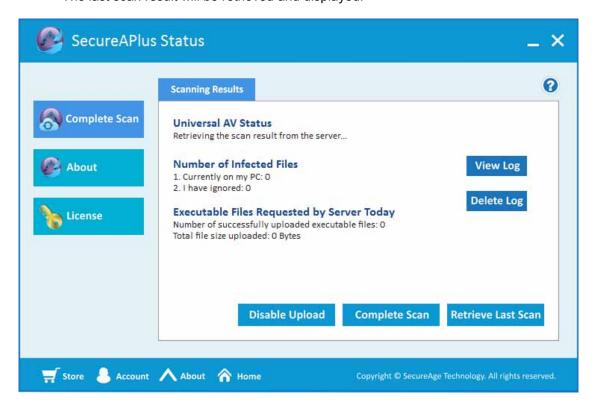
Retrieve Last Scan

To retrieve the last Universal AV's scan results, follow the steps below:

Click on Retrieve Last Scan button.



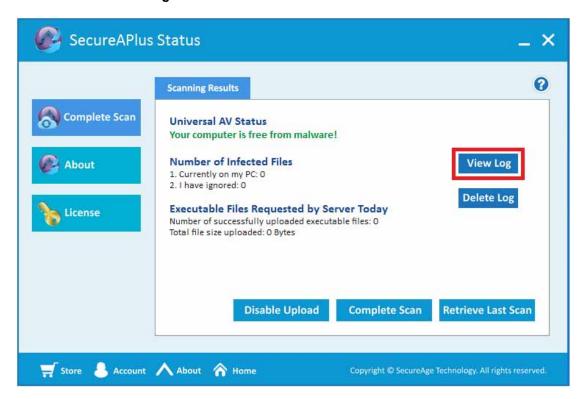
The last scan result will be retrieved and displayed.



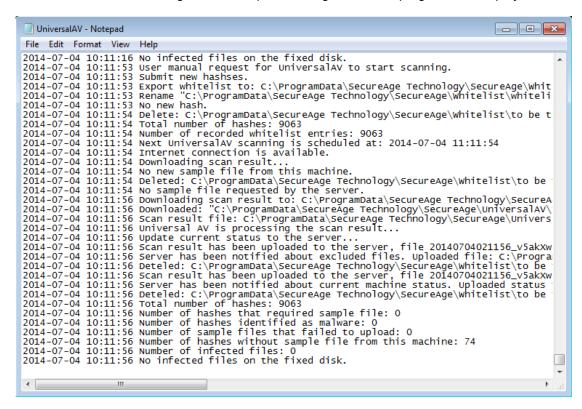
View Universal AV's log

To view the Universal AV log, follow the steps below:

Click on View Log button.



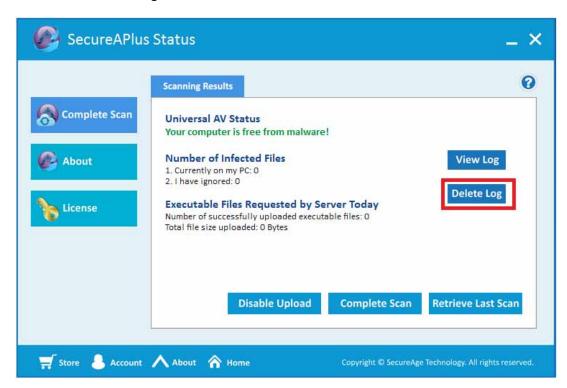
• The Universal AV log file will be opened using the default program and displayed.



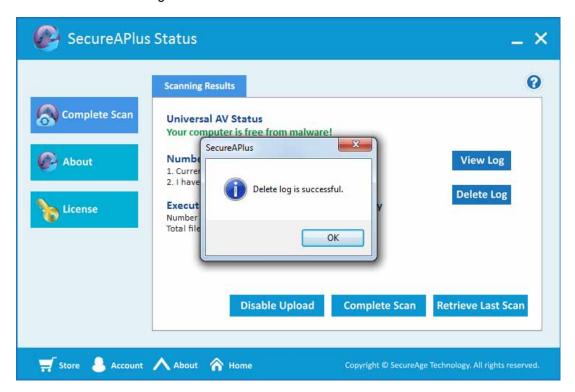
Delete Universal AV's log

To purge the Universal AV log, follow the steps below:

Click on **Delete Log** button.



The Universal AV log file contents will be deleted.



9 Contact Us

For more information, please feel free to contact us.

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